



# City of Sunnyvale

## Meeting Minutes - Draft Personnel Board

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Thursday, February 6, 2020

5:30 PM

Council Chambers, 456 W. Olive Avenue,  
Sunnyvale, CA 94086

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### Special Meeting

#### **CALL TO ORDER**

Chair Patti Selan called the meeting to order at 5:34 p.m.

#### **SALUTE TO THE FLAG**

Chair Selan led the Salute to the Flag.

#### **ROLL CALL**

**Present:** 5 - Board Member Marc Ketzel  
Board Member Deepali Lugani  
Board Member Victor Marsh  
Board Member Barbara Schmidt  
Board Member Patti Selan

#### **ORAL COMMUNICATIONS**

None.

#### **CONSENT CALENDAR**

**1.A**     [20-0280](#)     Approve the Personnel Board Meeting Minutes of February 28, 2019

MOTION: Board Member Schmidt moved and Board Member Lugani seconded the motion to approve the Personnel Board Meeting Minutes of February 28, 2019 as presented.

The motion carried by the following vote:

**Yes:** 5 - Board Member Ketzel  
Board Member Lugani  
Board Member Marsh  
Board Member Schmidt  
Board Member Selan

**No:** 0

**PUBLIC HEARINGS/GENERAL BUSINESS****2.      [20-0281](#)      Selection of Chair and Vice Chair**

Nominations were opened for Chair to the Personnel Board.

MOTION: Board Member Lugani nominated Chair Selan as Chair. Board Member Schmidt seconded the nomination. No further nominations were presented.

Chair Selan accepted the nomination as Chair.

Vote on nomination for Chair:

**Yes: 5 -**    Board Member Ketzel  
                 Board Member Lugani  
                 Board Member Marsh  
                 Board Member Schmidt  
                 Board Member Selan

**No: 0**

Nominations were opened for Vice Chair to the Personnel Board.

MOTION: Board Member Lugani nominated Board Member Schmidt as Vice Chair. Chair Selan seconded the motion. No further nominations were presented.

Board Member Schmidt accepted the nomination for Vice Chair.

Vote on nominations for Vice Chair:

**Yes: 5 -**    Board Member Ketzel  
                 Board Member Lugani  
                 Board Member Marsh  
                 Board Member Schmidt  
                 Board Member Selan

**No: 0**

3. [20-0283](#) Discuss and Finalize Proposed 2020 Personnel Board Meeting Dates

The board reviewed and discussed the proposed meeting dates. Board Member Ketzal inquired on additional March dates currently being held but not listed. Director of Human Resources, Tina Murphy, replied that the additional March dates were put as placeholders for possible special meeting dates and would most likely be released.

Board Member Schmidt is available for all dates with the exception of October 19, 2020.

MOTION: Personnel Board Member Marsh moved and Personnel Board Member Ketzal seconded the motion to amend and delete October 19, 2020 and approve the proposed dates as submitted.

**Yes: 5 -** Board Member Ketzal  
Board Member Lugani  
Board Member Marsh  
Board Member Schmidt  
Board Member Selan

**No: 0**

**NON-AGENDA ITEMS & COMMENTS**

**-Board Member Comments**

None.

**-Staff Comments**

Director of Human Resources, Tina Murphy, provided the board with Key City Services resource cards. The cards can be distributed by board members to any community member who may need City resources.

**INFORMATION ONLY REPORTS/ITEMS**

None.

**ADJOURNMENT TO CLOSED SESSION**

Chair Selan adjourned the meeting to closed session at 5:40 p.m.

**CLOSED SESSION**

**1 Call to order in the Council Chambers**

**2 Roll Call**

**3 Public Comment**

**4 Convene to Closed Session**

[20-0282](#)

Closed Session held pursuant to California Government Code Section  
54957:  
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

**5 Adjourn Special Meeting**