



# City of Sunnyvale

## Meeting Minutes - Draft Bicycle and Pedestrian Advisory Commission

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Thursday, January 16, 2020

6:30 PM

Council Chambers, City Hall, 456 W. Olive  
Ave., Sunnyvale, CA 94086

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### **CALL TO ORDER**

Chair Mehlinger called the meeting to order at 6:32 p.m.

### **SALUTE TO THE FLAG**

Chair Mehlinger led the salute to the flag.

### **ROLL CALL**

**Present 7 -** Chair Richard Mehlinger  
Vice Chair John Cordes  
Commissioner Arwen Davé  
Commissioner Dan Hafeman  
Commissioner Leia Mehlman  
Commissioner Timothy Oey  
Commissioner Scott Swail

Council Liaison Michael Goldman (present)

### **PRESENTATION**

[20-0188](#) PRESENTATION - Safe Routes to School Updates

Norma O'Connell, Community Services Officer with the Department of Public Safety and Safe Routes to School Coordinator, gave a presentation on the updates of Safe Routes to Schools. Ms. O'Connell talked about the support provided in the development of the Safe Routes to School Master Plan included in the Active Transportation Plan. Also, grants are currently being worked on from the Office of Traffic Safety. These grants include resources for assemblies, bike rodeos and pedestrian decoy operations. Ms. O'Connell gave updates on the crossing guards requests and stated that Council approved funding for more crossing guards at locations identified by schools. Ms. O'Connell also provided an update on the Homestead Road Corridor Project.

Commissioner Mehlman asked what time of day will the bike rodeo's take place. Ms. O'Connell stated the bike rodeo's will most likely be during school hours but could also be on a weekend.

### **ORAL COMMUNICATIONS**

Dave Simons, VTA BPAC Representative, requested to have the VTA Report and Discussion moved up in the agenda.

Ari Feinsmith, member of the public, commented on bike parking in Sunnyvale. Mr. Feinsmith stated the Sunnyvale has some good and bad parts for bike parking. Mr. Feinsmith suggested updating the zoning laws for bikes and having bike corrals.

Kevin Jackson, member of the public, made comments on the Complete Streets Checklist, TDA Project recommendations and the Homestead Bike Lane Study.

### **CONSENT CALENDAR**

Chair Mehlinger moved and Vice Chair Cordes seconded to approve amended item 1A.

The amendment was made by Commissioner Oey to add clarification of his original comments. These clarifications are as follows:

- Signal timing should be changed to Signal timing should be long enough for pedestrians and bicycles to cross
- Use of Sharrows should be changed to Sharrows should only be used if the speed limit is 25mph or less
- Mind the gap should be changed to Mind the gap - closing network gaps
- Include bike boxes to include bike boxes at all signalized intersections

The motion carried the following vote:

**Yes 7 -** Chair Mehlinger  
Vice Chair Cordes  
Commissioner Davé  
Commissioner Hafeman  
Commissioner Mehlman  
Commissioner Oey  
Commissioner Swail

**No 0**

- 1 A**      [20-0202](#)      Approve the Bicycle and Pedestrian Commission Meeting Minutes of December 19, 2019

Approve the Bicycle and Pedestrian Commission Meeting Minutes of December 19, 2019 as amended.

**PUBLIC HEARINGS/GENERAL BUSINESS**

- 2**            [20-0093](#)            Ranking of 2020 Study Issues

Lillian Tsang, Principal Transportation Engineer, discussed each Study Issue and provided Staff's recommendations. The Commissioners then discussed each Study Issue.

1. CDD 19-07 - Develop Citywide Guidelines or Criteria for Allowing Reduced Parking for Development Projects and for Future Conversions of Parking to Other Uses

- Staff recommendation: Defer

2. CDD 19-10 - Adopt Personal Transportation Vehicle(PTV) Parking Standards

- Staff recommendation: Drop

3. DPW 20-02 - Improve Bicycle and Pedestrian Access at Sunnyvale Caltrain Station

- Staff recommendation: Support

4. DPW 20-04 - El Camino Real Protected Bikeways

- Staff recommendation: Drop

5. DPW 20-05 - Evelyn Avenue Multi-Use Trail and Bikeway Study

- Staff recommendation: Defer

6. DPW 20-06 - Create Safer Streets by Narrowing Travel Lanes

- Staff recommendation: Drop

7. DPW 20-07 - Personal Transportation Vehicles(PTV) Usage on City Streets,  
Sidewalks and Bike Lanes

- Staff recommendation: Drop

Chair Mehlinger moved and Commissioner Oey seconded the motion to drop DPW 20-04. The motion carried by the following vote:

**Yes 6 -** Chair Mehlinger  
Vice Chair Cordes  
Commissioner Hafeman  
Commissioner Mehلمان  
Commissioner Oey  
Commissioner Swail

**No 0**

**Abstain 1 -** Commissioner Davé

Commissioner Hafeman moved and Commissioner Oey seconded the motion to drop DPW 20-06. The motion carried the following vote:

**Yes 7 -** Chair Mehlinger  
Vice Chair Cordes  
Commissioner Davé  
Commissioner Hafeman  
Commissioner Mehلمان  
Commissioner Oey  
Commissioner Swail

**No 0**

Vice Chair Cordes moved and Chair Mehlinger seconded the motion to drop DPW 20-07. The motion carried the following vote:

- Yes 5 -** Chair Mehlinger  
Vice Chair Cordes  
Commissioner Mehlman  
Commissioner Oey  
Commissioner Swail
- No 2 -** Commissioner Davé  
Commissioner Hafeman

Chair Mehlinger motioned to drop CDD 19-10. The motion failed for lack of second.

Commissioner Oey moved and Vice Chair Cordes seconded the motion to defer DPW 20-05. The motion failed by the following vote:

- Yes 2 -** Commissioner Hafeman  
Commissioner Oey
- No 5 -** Chair Mehlinger  
Vice Chair Cordes  
Commissioner Davé  
Commissioner Mehlman  
Commissioner Swail

Chair Mehlinger moved and Commissioner Oey seconded the motion to defer CDD 19-07. The motion carried the following vote:

- Yes 5 -** Chair Mehlinger  
Vice Chair Cordes  
Commissioner Davé  
Commissioner Mehlman  
Commissioner Swail
- No 2 -** Commissioner Hafeman  
Commissioner Oey

Chair Mehlinger motioned to defer CDD 19-10. The motion failed for a lack of a second.

Chair Mehlinger called for a recess at 8:27 p.m. Chair Mehlinger reconvened the meeting at 8:33 p.m.

Commissioners ranked the Study Issues as follows:

1. DPW 20-02: Improve Bicycle and Pedestrian Access at Sunnyvale Caltrain Station
2. DPW 20-05: Evelyn Avenue Multi-Use Trail and Bikeway Study
3. CDD 19-10: Adopt Personal Transportation Vehicle(PTV) Parking Standards

Commissioner Oey moved and Commissioner Hafeman seconded the motion to accept the overall Study Issue Rankings. The motion carried by the following vote:

**Yes 7 -** Chair Mehlinger  
Vice Chair Cordes  
Commissioner Davé  
Commissioner Hafeman  
Commissioner Mehلمان  
Commissioner Oey  
Commissioner Swail

**No 0**

- 3**      [20-0094](#)      Report and Discussion of Recent Santa Clara Valley Transportation Authority (VTA) Bicycle and Pedestrian Advisory Committee (BPAC) Meeting

Dave Simons, VTA BPAC Representative, gave the meeting summary report regarding the following topics:

- VTA board workshop is on Jan.18, 2020 in the morning at VTA
- TFCA Report - number of fatalities due to pedestrian and bicycle accidents
- TFCA Funding list
- Funding sources for Measure B

Vice Chair asked for the VTA BPAC election results. Mr. Simons stated they have to take another vote next month due to lack of majority to vote.

Commissioner Hafeman asked for clarification on commission reduction. Mr. Simons clarified the statement on commission reduction.

Commissioner Mehلمان asked if the Bicycle and Pedestrian projects list is being

removed. Mr. Simons addressed the question.

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None.

**NON-AGENDA ITEMS & COMMENTS**

**-Commissioner Comments**

Vice Chair Cordes commented on the VTA BPAC meeting on January 15, 2020.

Commissioner Davé asked why study issues have 2 years for the scope and study. Ms. Tsang explained the time frame for a scope and study of the study issues.

Commissioner Oey made the following comments:

- El Camino Real Specific Plan Meeting on January 23, 2020 in the Sequoia Room at the Senior Center from 6:00 - 7:30 p.m.
- Safe Routes to School class schedule will be out soon

Commissioner Mehlman stated that she will not be present at the next BPAC meeting on February 20, 2020.

**-Staff Comments**

Ralph Garcia, Senior Transportation Engineer, made the following comments:

- Roadway Safety Plan workshop on January 22, 2020 at the Sunnyvale Public Library Program Room at 6:00 p.m.
- The Maude Avenue bike lane Construction has started
- El Camino Real/Helen Avenue Hawk beacon will be activated the week of January 20, 2020.
- The Utility bill insert concepts will be discussed at the February meeting.
- TDA grant funding will be discussed at the February meeting.

Ms. Tsang stated that the Bordeaux bike lane project will be tentatively completed by the end of January.

Commissioner Oey suggested to have education on the Hawk beacon as an insert for the Utility billing.

Chair Mehlinger asked if staff could send the BPAC Commission what they recommend for TDA funding prior to the meeting in February. Mr. Garcia stated that

due to the Brown Act that staff will not be able to send the project recommendations before the agenda is out for the February meeting. Mr. Garcia will check with the City Clerk if it is ok to post ahead of time on the City website.

**INFORMATION ONLY REPORTS/ITEMS**

[20-0095](#) Draft Bicycle and Pedestrian Advisory Commission 2020 Annual Work Plan

Ms. Tsang stated that the draft Bicycle and Pedestrian Advisory Commission 2020 Annual Work Plan will go to Council on February 4, 2020 for approval.

[20-0096](#) Active Items List - January 2020

[20-0097](#) Research on Intersection Bikeway Design

**ADJOURNMENT**

Chair Mehlinger adjourned the meeting at 8:53 p.m.