

## **Policy 6.4.5      Heritage Resources Plaque Program for Private Property**

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### **POLICY PURPOSE:**

The purpose of this policy is to establish guidelines for the Heritage Resources Plaque Program for private property.

### **POLICY STATEMENT:**

The purpose of the Heritage Resources Plaque Program is to increase awareness of the City's heritage resources, educate the community about the city's heritage, and encourage community engagement in Heritage Preservation efforts.

For any property owners who would like to recognize their property with a plaque will follow the instructions below:

#### **Process:**

1. Eligibility. Heritage Resources listed on the City of Sunnyvale's Heritage Resources Inventory are eligible for this Plaque Program.
2. Permit. A Sign Permit shall be required.
3. Limit. A maximum of five plaques per financial year shall be allowed. Any additional requests will be placed on a waiting list for the following financial year.

#### **Specifications:**

1. Plaque. Plaques shall be oval and made of bronze. Plaque shall be approximately ten inches wide and seven inches tall.
2. Content. Plaques shall include "Sunnyvale Heritage Resource" along the top, resource's address and property characteristics in the center, and city logo on the bottom.
4. Installation. Property owner(s) shall be responsible for installing the plaque either on the structure's front façade or on monument. The property owners shall follow the installation instructions provided by the plaque supplier.
5. Maintenance. Property owner(s) shall be responsible for maintaining the installed plaque on their properties.