

**1.A**      [19-1269](#)      Approve the Sustainability Commission Meeting Minutes of November 18, 2019

Commissioner Kunz pulled the draft minutes of the November 18, 2019 meeting from the consent calendar to request a correction to the spelling of the word “microgrid.” Staff noted the edit recommended by Commissioner Kunz. Commissioner Joesten moved, and Commissioner Kunz seconded, a motion to approve the consent calendar, as amended. The motion carried by the following vote:

**Yes:** 5 -    Chair Paton  
                 Vice Chair Wickham  
                 Commissioner Joesten  
                 Commissioner Kunz  
                 Commissioner Srinivasan

**No:** 0

**Absent:** 1 -    Zornetzer

**Abstain:** 1 -    Commissioner Padgett

Commissioner Padgett abstained as she was not present at the November 18, 2019 meeting.

**PUBLIC HEARINGS/GENERAL BUSINESS**

**2**            [19-1270](#)      Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials

Jana Marquardt, Environmental Engineering Coordinator, stated that the Commissioners are responsible for reading and agreeing to abide by the Code of Ethics and Conduct for Elected and Appointed Officials (hereafter, Code of Ethics).

Vice Chair Wickham moved, and Commissioner Kunz seconded, a motion declaring they will abide by the rules of the Code of Ethics. Chair Paton offered a friendly amendment to the motion to include that the Commission had read and will abide by the Code of Ethics. Vice Chair Wickham accepted the friendly amendment.

The motion carried by the following vote:

**Yes:** 6 - Chair Paton  
Vice Chair Wickham  
Commissioner Joesten  
Commissioner Kunz  
Commissioner Padgett  
Commissioner Srinivasan

**No:** 0

**Absent:** 1 - Zornetzer

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None.

**NON-AGENDA ITEMS & COMMENTS**

**-Commissioner Comments**

Commissioner Kunz noted that he attended an outreach meeting focused on the transitioning from Level of Service to Vehicle Miles Traveled (VMT) on December 12, 2019. The meeting highlighted the development of a new transportation policy, effective July 2020, to meet the state requirements set by Senate Bill (SB) 743 by shifting from using a level of service approach for CEQA analysis to using VMT. Commissioner Kunz remarked that this promising development dovetails with the VMT goals within the City's Climate Action Playbook.

Commissioner Kunz also shared that the Cumberland Elementary School Parent Teacher Association (PTA), of which he is the President, is preparing a resolution urging schools to develop a Climate Action Plan and inventory their emissions. The proposed action is going to the PTA for a vote on December 19, 2019, with the goal of getting statewide traction.

Chair Paton observed that the Catholic Diocese of San Jose also has a climate action plan.

Vice Chair Wickham shared that she attended the Sunnyvale Homeowner Energy Efficiency Workshop provided by the Bay Area Regional Energy Network (BayREN) on November 19, 2019, where residents learned about making energy efficiency improvements and available fuel switching incentives. She also mentioned attending the Active Transportation Plan Draft Recommendations community workshop on December 5, 2019. The workshop featured topics including the Active Transportation Plan, Vision Zero, Safe Routes to School program, and