

Boards and Commissions Budget Review

As of the FY 2020/21 Recommended Budget hearing date of June 9, 2020 three of the City's ten boards and commissions have had the opportunity to review the FY 2020/21 Recommended Budget, which was made available to them on May 11, 2020. Staff will include any additional board and commission meeting minutes made available as part of the FY 2020/21 Budget Adoption RTC on June 23, 2020.

Given the short timeframe available for review of the minutes by the boards and commissions, some of the minutes are draft minutes or action summaries.

Recommendations to Council on the budget were voted on and comments are detailed in the minutes.

The following commission minutes are attached:

- Bicycle and Pedestrian Advisory Commission
- Sustainability Commission
- Planning Commission

as amended.

PUBLIC HEARINGS/GENERAL BUSINESS

2 [20-0542](#) Review FY 2020/21 Recommended Budget.

Lillian Tsang, Principal Transportation Engineer, made the following comments about the FY 2020/21 Recommended Budget:

- Recommended Budget for FY 2020/21 can be found on the City website at www.Sunnyvale.ca.gov/government/budget.htm
- City budget alternates each year between a operating and project budget. This year the focus is on operations allocating resources, personnel, goods and services. This year is the second year of the project budget cycle. Only changes made to projects were on an exception basis.
- Staff recommends that the Commission review the City Manager's letter of transmittal and the Department of Public Works narrative in Volume 1, summary and operating budget.
- The Transportation and Traffic program is part of the DPW budget. The upcoming operating budget is expected to increase from the current FY 20/21 by 2.0% and increase for FY 21/22 by 3.3%.
- Memo from City Manager is on page 3.
- Overview of the recommended budget and the 20 year Resource Allocation Plan for FY 20/21 Recommended Budget highlights is on page 17.
- Budget supplements start on page 29
- Department of Public Safety starts on page 429, Department of Public Works starts on page 443
- Budget summary for program 119, Transportation and Traffic services is on page 451

Commissioner Mehlman made the following comments:

- Cuts seem to be permanent
- Encourage BPAC members to review the budget and attend any budget hearings or workshops and contact City Council members on specific issues

Vice Chair Cordes motioned and Commissioner Oey seconded to have BPAC send a recommendation to the City Council to make the following budget modifications:

1. Approve the 20k budget modification for bicycle parking for commercial areas.
2. Identify and prioritize projects that are intended to support the Vision Zero goal of reducing traffic fatalities and serious injuries by 50% by 2029.

3. Modify Project 832950 the Java Drive Road Diet and bike lanes to have funding increased to the appropriate amount to create Class IV bike lanes.
4. Fully fund the Bicycle Capital Improvement program to \$3,800,000.
5. Dedicate 20% of \$1,009.3 million of the Total Strategic Transportation Program budget for bike and pedestrian projects to achieve a target active transportation mode share of 20% by 2030.
6. Budget to implement a high quality bicycle network in the Safe Routes to School Plan as proposed in the Sunnyvale ATP for a budget amount of \$6,800,000 a year for 10 years for a total of \$68,000,000.

Chair Mehlinger recommended that each budget recommendation be discussed and voted on separately. None of the commissioners objected.

Commissioner Davé asked if BPAC can apply for or find grant funding for projects. Mr. Ng stated that staff would apply and obtain grants but could take suggestions from the BPAC.

1. Approve the 20k budget modification for bicycle parking for commercial areas.

Vice Chair Cordes motioned and Commissioner Oey seconded to approve the 20k budget modification for bicycle parking for commercial areas.

The motion carried the following vote:

Yes 7 - Chair Mehlinger
Vice Chair Cordes
Commissioner Davé
Commissioner Hafeman
Commissioner Mehلمان
Commissioner Oey
Commissioner Swail

No 0

2. Identify and prioritize projects that are intended to support the Vision Zero goal of reducing traffic fatalities and serious injuries by 50% by 2029.

Vice Chair Cordes motioned and Commissioner Oey seconded to identify which

projects are intended to support the Vision Zero goal of reducing fatalities by 50% by 2029.

The motion carried the following vote:

Yes 7 - Chair Mehlinger
Vice Chair Cordes
Commissioner Davé
Commissioner Hafeman
Commissioner Mehlman
Commissioner Oey
Commissioner Swail

No 0

3. Modify Project 832950 the Java Drive Road Diet and bike lanes to have funding increased to the appropriate amount to create Class IV bike lanes.

Vice Chair Cordes motioned and Commissioner Oey seconded to have project 832950 the Java Drive Road Diet and bike lanes project description modified to match what staff is currently doing in evaluating both Class II, Class II B and Class IV bike lanes with the hope that they will implement the Class IV bike lanes as recommended in the Draft Active Transportation Plan (ATP).

The motion carried the following vote:

Yes 7 - Chair Mehlinger
Vice Chair Cordes
Commissioner Davé
Commissioner Hafeman
Commissioner Mehlman
Commissioner Oey
Commissioner Swail

No 0

4. Fully fund the Bicycle Capital Improvement program to \$3,800,000.

Vice Chair Cordes made the following comments:

- 8 small striping projects not currently funded shouldn't be postponed
- Roads need to be safer

Commissioner Melhman asked for clarification about the ATP existing projects that are fully funded but not yet implemented. Ms. Tsang addressed the question.

Vice Chair Cordes motioned and Commissioner Oey seconded to fully fund the Bicycle Capital and Improvement program to \$3,800,000 not \$2,800,000.

The motion failed by the following vote:

Yes 3 - Vice Chair Cordes
Commissioner Oey
Commissioner Swail

No 4 - Chair Mehlinger
Commissioner Davé
Commissioner Hafeman
Commissioner Mehlman

5. Dedicate 20% of \$1,009.3 million of the Total Strategic Transportation Program budget for bike and pedestrian projects to achieve a target active transportation mode share of 20% by 2030.

Vice Chair Cordes made the following comments:

- Climate change and the dramatic effects
- Effects on transportation due to Covid-19
- A completely different budget should be proposed then what is currently in the long-term plan

Commissioner Oey made the following comments:

- Decrease motor vehicle use and fuel
- Invest more in efficient forms of transportation such as bicycling and walking
- Need to shift where money is spent to be more beneficial to reduce climate change

Commissioner Mehlman made the following comments:

- Suggested asking for a larger percentage dedicated to bike and pedestrian projects

Vice Chair Cordes motioned and Commissioner Oey seconded to dedicate 20% of \$1,009.3 million of the Total Strategic Transportation Program budget for bike and pedestrian projects to achieve a target active transportation mode share of 20% by 2030. Commissioner Mehlman made a friendly amendment to dedicate 25% of the Total Strategic Transportation Program budget for bike and pedestrian projects. Vice Chair Cordes and Commissioner Oey accepted the friendly amendment.

Chair Mehlinger motioned and Commissioner Mehlman seconded to defer this motion to a subcommittee. Chair Mehlinger feels there is not enough adequate information to make a recommendation at this time.

Vice Chair Cordes made the following comment:

- Not in favor of deferring the motion to create a subcommittee

Commissioner Oey made the following comment:

- Not in favor of deferring the motion to create a subcommittee

The motion to defer this to a subcommittee failed by the following vote:

Yes 2 - Chair Mehlinger
Commissioner Swail

No 5 - Vice Chair Cordes
Commissioner Davé
Commissioner Hafeman
Commissioner Mehlman
Commissioner Oey

Vice Chair Cordes motioned and Commissioner Oey seconded to dedicate 20% of \$1,009.3 million of the Total Strategic Transportation Program budget for bike and pedestrian projects to achieve a target active transportation mode share of 20% by 2030. Commissioner Mehlman made a friendly amendment to dedicate 25% of the Total Strategic Transportation Program budget for bike and pedestrian projects. Vice Chair Cordes and Commissioner Oey accepted the friendly amendment.

Chair Mehlinger and Commissioner Hafeman cannot vote in favor of this motion due to lack of specifics.

Vice Chair Cordes and Commissioner Oey both see this motion as a directional message to shift mode share more.

Commissioner Mehlman is in favor of this motion because BPAC is an advisory board and makes recommendations to City Council.

The motion carried the following vote:

- Yes 4 -** Vice Chair Cordes
Commissioner Davé
Commissioner Mehlman
Commissioner Oey
- No 3 -** Chair Mehlinger
Commissioner Hafeman
Commissioner Swail

6. Budget to implement a high quality bicycle network in the Safe Routes to School Plan as proposed in the Sunnyvale ATP for a budget amount of \$6,800,000 a year for 10 years for a total of \$68,000,000.

Vice Chair Cordes motioned and Commissioner Oey seconded to budget to implement a high quality bicycle network in the Safe Routes to School Plan as proposed in the Sunnyvale Active Transportation Plan(ATP) for a budget amount of \$6,800,000 a year for 10 years for a total of \$68,000,000.

Vice Chair Cordes commented on the following:

- City Council is able to make budget modification changes as needed

Chair Mehlinger opposes the motion due to the existing budget that may be hit hard due to the coronavirus.

Commissioner Oey is in favor of the motion because money needs to be spent more efficiently. Having Safe Routes to School reduces costs. There needs to be a shift from expensive modes of transportation to less expensive modes of transportation.

Commissioner Mehlman is in favor of the motion to encourage City Council to not fund any project which would increase vehicle miles traveled.

Commissioner Hafeman opposes the motion due to it being an operational budget year.

Vice Chair Cordes made the following comments on why to support this motion:

- It's better to upgrade the spending during hard times to get more with less
- It helps the less fortunate
- Why support ATP if your not going to fund it

Commissioner Hafeman commented on the following:

- LOS analysis cannot be used in EIR's
- This motion should be recommended during the capital budget cycle
- Future use of modes of transportation

The motion carried the following vote:

- Yes 5 -** Vice Chair Cordes
Commissioner Davé
Commissioner Mehlman
Commissioner Oey
Commissioner Swail
- No 2 -** Chair Mehlinger
Commissioner Hafeman

Vice Chair Cordes asked staff how much money should be set aside in the budget to have bigger pieces of paper for the Utility stuffers?

Ms. Tsang stated she would have to research the question and get back to BPAC.

Vice Chair Cordes motioned and Commissioner Mehlman seconded to recommend to City Council to allocate an additional \$100,000 to be able to do a much more larger 8 1/2 X 11 insert in the Utility bill for informing residents about bicycle and pedestrian safety in the next fiscal year.

Vice Chair Cordes made the following comments:

- Other cities have larger inserts every year and there is much discussion on what to include on the small piece of paper BPAC is able to use to educate the public on bicycle and pedestrian safety
- Could be funded out of the Measure B - Education Funds that the City gets from

VTa or maybe another education fund

Commissioner Mehlman made the following comments:

- More frequent public education efforts
- 8 1/2 X 11 would help get out more information and in another language

Chair Mehlinger made a friendly amendment that staff seek grant funding from Measure B or other educational sources to increase the size and frequency of fliers. Vice Chair Cordes accepts the friendly amendment.

Vice Chair Cordes motioned and Commissioner Mehlman seconded to recommend to City Council to seek grant funding of an additional \$100,000 to be able to do a much more larger 8 1/2 X 11 insert in the Utility bill for informing residents about bicycle and pedestrian safety in the next fiscal year and to increase the frequency as well.

The motion carried the following vote:

Yes 7 - Chair Mehlinger
Vice Chair Cordes
Commissioner Davé
Commissioner Hafeman
Commissioner Mehlman
Commissioner Oey
Commissioner Swail

No 0

Commissioner Hafeman made the following comments:

- Performance measurements in Department of Public Works with no word on bicycle lanes

Commissioner Hafeman motioned and Chair Mehlinger seconded to have metric measures listed in the budget report for bike lane installation.

Commissioner Oey made a friendly amendment to have metric measures listed for miles of complete street not bike lanes. Commissioner Hafeman accepted the friendly amendment.

Chair Mehlinger made a friendly amendment to have metric measures listed for miles of complete street improvements and upgrades of existing bicycle and pedestrian facilities. Commissioner Hafeman accepted the friendly amendment.

Commissioner Hafeman motioned and Chair Mehlinger seconded to have a metric measure added to the budget for miles of complete streets implemented or improved per year.

Commissioner Mehlman made a friendly amendment to add that the motion be presented annually to the BPAC. Commissioner Hafeman declined the friendly amendment.

Yes 7 - Chair Mehlinger
Vice Chair Cordes
Commissioner Davé
Commissioner Hafeman
Commissioner Mehlman
Commissioner Oey
Commissioner Swail

No 0

Chair Mehlinger motioned and Commissioner Davé seconded to:

1. Have Complete Street Improvements prioritized for the high injury network and the low stress network as proposed by the ATP and areas currently lacking sidewalks.
2. To de-prioritize most new Class II and Class III bicycle improvements in favor of projects that are demonstrated to improve bicycle and pedestrian safety, such as Class IV bike lanes and improved intersections.

Vice Chair Cordes proposed to divide the motion. Chair Mehlinger accepted the proposal to divide the motion.

1. Have Complete Street Improvements prioritized for the high injury network and the low stress network as proposed by the ATP and areas currently lacking sidewalks.

Vice Chair Cordes made the following comments:

- This motion should not be in the budget section. Should be in the ATP

- Will be opposed the motion

Commissioner Oey made the following comments:

- Agreed with Vice Chair Cordes

Commissioner Davé feels this motion is not appropriate under the budget section

Commissioner Mehlman made a friendly amendment to drop the low stress network part of the motion and prioritize the high injury network.

Chair Mehlinger motioned and Commissioner Davé seconded to have City Council to specifically prioritize work on the high injury network and areas that lack sidewalks above other improvements.

The motion carried the following vote:

Yes 5 - Chair Mehlinger
Commissioner Davé
Commissioner Hafeman
Commissioner Mehlman
Commissioner Swail

No 1 - Vice Chair Cordes

Abstain 1 - Commissioner Oey

2. To de-prioritize most new Class II and Class III bicycle improvements in favor of projects that are demonstrated to improve bicycle and pedestrian safety, such as Class IV bike lanes and improved intersections.

Chair Mehlinger motioned and Commissioner Davé seconded to recommend to Council to de-prioritize most new Class II and Class III bicycle improvements in favor of projects that are demonstrated to improve bicycle and pedestrian safety, such as Class IV bike lanes and improved intersections.

Vice Chair Cordes does not approve of this motion because the appropriate document to prioritize projects is in the ATP not in the budget.

Commissioner Oey does not approve of this motion because the appropriate document to prioritize projects is in the ATP not in the budget.

Commissioner Hafemen does not approve of this motion because this discussion shouldn't be in the budget section.

Commissioner Mehlman does not approve of this motion because she feels it is not a feasible recommendation to bring to City Council.

Chair Mehlinger decided to withdraw the motion.

Chair Mehlinger called for a recess at 10:20 p.m. Chair Mehlinger reconvened the meeting at 10:25 p.m.

- 3 [20-0543](#) Report and Discussion of Recent Santa Clara Valley Transportation Authority (VTA) Bicycle and Pedestrian Advisory Committee (BPAC) Meeting

Dave Simons, VTA BPAC Representative, gave the meeting summary reports regarding the following topics:

- Covid-19 related outcomes within VTA
- Caltrans is resurfacing all of El Camino Real starting in Mountain View. Good time to do striping changes and modifications etc.
- Budget related issues. VTA will be losing \$18 million a month and around \$50 million for the Fiscal Year. However, rainy day funds will be used slowly.
- Santa Clara County has turned off all of the coordinated signals to slow down traffic.
- Data in the Bay Area 2050 project list. Climate action money is being created to go completely to TDM projects.

Chair Mehlinger called for a recess at 10:33 p.m. Chair Mehlinger reconvened the meeting at 10:34 p.m.

Vice Chair Cordes made the following comment:

- Bay Area 2050 project list website is up for input.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

- 4 [20-0545](#) Hollenbeck Avenue Bike Boulevard (Potential Study Issue)

Ms. Tsang explained the process for presenting a potential study issue.

- 3 [20-0518](#) Annual Review of the City Manager's Recommended Budget
Full budget available online at:
Sunnyvale.ca.gov/government/budget.htm

The Commission discussed the City Manager's Recommended Budget for FY 2020/21 (Recommended Budget) and asked clarification questions of staff.

Staff clarified that the main proposed expenditure reductions that affected the Sustainability budget were the hiring freeze on the Transportation Planner in the Department of Public Works and the Environmental Programs Specialist in the Environmental Services Department. Largest impacts to the Climate Action Playbook implementation, therefore, would be a delay in improving the City's Transportation Demand Management (TDM) program and in the implementation of community engagement and outreach programs.

Chair Paton opened the Public Hearing.

No public comments were made.

Chair Paton closed the Public Hearing.

Commissioner Kunz moved, and Commissioner Srinivasan seconded, a motion to provide the following recommendations on the Recommended Budget to the City Council:

- (1) Protect progress on Climate Action Playbook Strategies as a priority in case further budget cuts are needed.
- (2) Leverage opportunities offered during the pandemic, such as reduced traffic and improved air quality, to make more significant or new climate action changes and ensure transparency with the community. Specific suggestions include:
 - a. A six-month trial of closing Murphy Avenue to vehicle traffic. This could support the opening of these businesses sooner while enabling them to meet social distancing guidelines.
 - b. Delay purchase of fossil fuel infrastructure such as tank replacements and gas vehicles.
 - c. Identify priorities for potential state and/or federal stimulus funding to emphasize climate action projects, like protected bike lanes and green infrastructure, considering potentially lower construction costs.

- d. Continue the benefits to City staff working from home and the reduction in vehicle miles traveled (VMT) by surveying City employees, offering staggered schedules, and continuing work from home options.
- e. Evaluate incentives to businesses to increase work from home options or offer shifted work hours as part of TDM programs.
- f. Utilize technology, such as a self-reporting online tool, for TDM program implementation instead of using personnel to gather data.

(3) Conduct a full review and revision of the Community Condition Indicators to align with the Climate Action Playbook and other Council Priorities.

(4) Add Departmental Performance Indicators that align with Playbook Strategies and Next Moves.

(5) Support Budget Issue No. 1 “Bike Rack Installation Program in Commercial Areas” to help businesses and support transportation mode shift.

The motion carried by the following vote:

Yes: 7 - Chair Paton
Vice Chair Wickham
Commissioner Joesten
Commissioner Kunz
Commissioner Padgett
Commissioner Srinivasan
Commissioner Zornetzer

No: 0

Commissioner Kunz moved, and Commissioner Padgett seconded, a motion to nominate Vice Chair Wickham to present the Commission’s recommendation on the FY 2020/21 Recommended Budget at the City Council Budget Workshop on May 21, 2020.

The motion carried by the following vote:

Yes: 7 - Chair Paton
Vice Chair Wickham
Commissioner Joesten
Commissioner Kunz
Commissioner Padgett
Commissioner Srinivasan
Commissioner Zornetzer

No: 0

4. [20-0550](#) Review Planning Program Budget and Fees for FY 2020-2021

Assistant Director Andrew Miner presented the staff report.

Commissioner Harrison commented she found the Community Condition Indicators on public school, population, housing units, office and retail space, operating budget, and poverty interesting. She confirmed with Assistant Director Miner that

the Public Engagement Plan that the Commission considered was for the Fremont Corners Village Center.

Vice Chair Simons asked if the future will be for Commissioners to attend virtual training and conferences instead of in person. Assistant Director Miner responded that the future is uncertain and noted the advantages and disadvantages of virtual and in-person professional development, stating that some opportunities might be offered long term as a hybrid of online and in person. Vice Chair Simons stated that he is not concerned with the funding set aside for training and conferences.

MOTION: Commissioner Howe moved and Commissioner Rheaume seconded the motion to support the staff's recommendation to the City Council.

There were no public comments for this agenda item.

The motion carried by the following vote:

Yes: 6 - Chair Howard
Commissioner Howe
Commissioner Harrison
Commissioner Rheaume
Vice Chair Simons
Commissioner Weiss

No: 0

Absent: 1 - Commissioner Olevson

Assistant Director Miner stated that this recommendation will be forwarded to the City Council for consideration at the Tuesday, June 9, 2020 meeting.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS AND COMMENTS

-Commissioner Comments

-Staff Comments

ADJOURNMENT