

Information/Action Items - Council Directions to Staff

Date Requested	Directive/Action Required	Dept	Due Date	Completed
2/7/19	Produce quarterly report on staff vacancies and include, actual staff total numbers for each department, including part-time positions.	HRD	July 2020	
2/7/20	How do we expect costs to change and what's budgeted for Washington Pool	DPW	June 2020	
2/7/20	Research the viability of live streaming our Council meetings via social media	IT	June 2020	6/8/20
3/31/20	Provide updates on staffing as the City Manager makes modifications on staffing or recruitment efforts in the next few months based on the state of the economy	OCM	June 2020	
4/7/20	Provide Council with utility delinquency data over the next several months	FIN	June 2020	
4/7/20	Provide Council with chart identifying what agencies have selected in regards to VMT levels at Citywide, Countywide or Regional	CDD	June 2020	
4/7/20	Provide Council with information on current projects and how the new VMT rules will impact these projects before the June meeting	CDD	June 2020	
4/28/20	Complete analysis on Council candidate requirements and identify potential modifications in the elections process, to include candidate statements, fees, signature collection process and Sunnyvale Municipal Code requirements due to COVID-19 and district based elections	OCM	June 2020	6/9/20
5/21/20	Provide a quarterly status report of vacant positions that were frozen	OCM	Aug 2020	
5/21/20	Respond to inquiries from Budget Workshop	FIN	June 2020	6/9/20

New Study/Budget Issues Sponsored by Council

Date Requested	Study/Budget Issue Topic	Requested By	Dept	Approved by City Manager
n/a				

Initial Sponsor in **Bold**.

Following approval by the City Manager, study issues papers are posted to:

<https://sunnyvale.ca.gov/government/council/study/studyissues.htm>

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