City of Sunnyvale

Meeting Minutes - Draft
Board of Library Trustees

Monday, September 14, 2020 | **7:00 PM** | **Telepresence Meeting: City Web Stream**

Special Meeting

TELECONFERENCE NOTICE

CALL TO ORDER

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the meeting was conducted telephonically.

Chair Lai called the meeting to order at 7:00 p.m.

ROLL CALL

Present: 4 - Chair Carey Wingyin Lai
Vice Chair Sharlene Wang
Board Member Mark Isaak
Board Member Rahul Jain

Absent: 1 - Board Member Alysa Cisneros

Board Member Issak (arrived at 7:02 p.m.)
Council Liaison Goldman (absent)

PRESENTATION

20-0662 PRESENTATION - 2020 Patron Satisfaction Survey

Superintendent of Libraries, Steve Sloan, presented the 2020 Patron Satisfaction Survey. The survey included results from users of the library as well as non-users.

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

1.A 20-0800 Approve the Board of Library Trustees Meeting Minutes of

August 3, 2020

Vice Chair Wang moved and Board Member Isaak seconded, approval of the consent calendar as presented. The motion carried by the following vote:

Yes: 4 - Chair Lai
Vice Chair Wang
Board Member Isaak
Board Member Jain

No: 0

Absent: 1 - Board Member Cisneros

PUBLIC HEARINGS/GENERAL BUSINESS

2 20-0801 Annual Review of Code of Ethics and Conduct for Elected and Appointed Officials

Superintendent Steve Sloan reviewed the 2020 Code of Ethics and Conduct for Elected and Appointed Officials with the Board.

Chair Lai opened the public hearing, and there being no public testimony, closed the public hearing.

3 20-0802 Preliminary Discussion of 2021 Master Work Plan

Superintendent Steve Sloan provided an overview of the 2020 Master Work Plan. The Board discussed items to add to the Master Work Plan.

Chair Lai opened the public hearing, and there being no public testimony, closed the public hearing.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

None.

-Staff Comments

Superintendent Steve Sloan spoke regarding the libraries service updates, which included: addition of grab-bags (assortment of 5 items in a genre), launched Instant Online Access Card, the Friends had a successful book sale, introduced Express Holds Pickup Service, changed Sidewalk Services hours, and launched Express

Holds Pickup by Appointment.

ADJOURNMENT

Chair Lai adjourned the meeting at 8:34 p.m.