

OUR CITY FOREST

TREE STEWARDSHIP APPLICATION

Attachment 2
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We believe in the **POWER OF TREES** to transform homes, communities and cities. Mature trees clean air, fight drought, prevent crime and provide beauty for generations. For a healthy urban forest, our job is to help plant the **RIGHT TREE** in the **RIGHT PLACE** with the **RIGHT CARE**. Let's get started.

TELL US ABOUT YOUR TREE

WHERE WOULD YOU LIKE YOUR TREE?

___ Front Yard

___ Back Yard

___ Other: _____

REMOVAL REPLACEMENTS:

☐

I am replacing a tree that was recently removed.

☐

The stump has been fully removed (24" in depth).

**Must be fully removed to plant.*

SPECIES

We will help you get the right tree for the right place! Include desired characteristics like Deciduous or Evergreen, flowering or non-, drought-tolerant, height, etc.

PLANTING ADDRESS

Name of Property Owner

Email

Address

Neighborhood

City

State

ZIP

Phone

TELL US ABOUT YOU

TREE STEWARD INFO

A Tree Steward is the person who will be caring for the tree. *See below for details.

☐

I am both the Tree Steward and the Property Owner. **If checked, skip to the Special Requests question below.*

Name of Tree Steward

Email

Mailing Address

City

State

ZIP

Phone

SPECIAL REQUESTS

☐

I am a senior citizen **or**

☐

I am a person with a disability and need assistance to help plant my tree.

☐

I would like for Our City Forest to plant for me.

☐

I would like to help coordinate a planting for my neighborhood or street.

PLEASE FILL OUT BOTH SIDES OF THIS FORM, SIGNATURE IS REQUIRED.

I AGREE TO CARE FOR MY TREE

I agree to maintain the tree(s) for a period of **three years** following the Stewardship Care Required outlined below. I agree to return stewardship surveys, which will be sent periodically. I understand that Our City Forest (OCF) provides information on the care of the tree(s) and that it is my responsibility, as the Tree Steward, to oversee their care. To ensure program success, I will plant the tree(s) at the address provided. I am aware that I am responsible for trees on my property for the duration of their life per the city code.

STEWARDSHIP CARE REQUIRED:

- ☐ WATER THE TREE(S) REGULARLY: 10 - 15 gallons per week.
- ☐ PROVIDE NECESSARY PRUNING: OCF can provide pruning information, recommendations and instructions.
- ☐ KEEP THE WATERING BASIN MAINTAINED: Remove debris, grass and other plants; maintain soil berm and mulch
- ☐ KEEP THE TREE(S) PROPERLY STAKED: Adjust and remove as necessary.
- ☐ RETURN STAKE(S) AFTER 2-3 YEARS: Please return to the nursery at 1000 Spring St. San José,. Stake pick-up is available for seniors and disabled residents.
- ☐ MONITOR THE HEALTH OF THE TREE(S): Contact OCF if you need assistance and complete stewardship surveys which will be sent via email.

SIGN HERE

Tree Steward Signature

Date

SIGN HERE

Property Owner Signature **Only required if different from Tree Steward*

Date

NEXT STEPS

- 1** Please EMAIL, MAIL or FAX this form to:
trees@ourcityforest.org
Our City Forest, 646 N. King Rd., San José, CA 95133
f: (408) 998-1078

- 2** Our City Forest will contact you as soon as possible to coordinate a site visit, schedule a planting demo and provide you with more information regarding costs and further instructions.

Questions? Call (408) 998-7337x124

HOW DID YOU HEAR ABOUT OUR CITY FOREST?

- ☐ COMMUNITY EVENT ☐ MARKETING, FLYERS OR DOORHANGING ☐ CITY (PERMITTING OR OTHER) ☐ FRIEND, FAMILY OR NEIGHBOR ☐ MEDIA ☐ OTHER: _____

KEEP IT GROWING

All donations are tax-deductible and help cover cost for materials, care, transportation, and our mission to make trees available to all.

Payment is \$50 per tree.

Make payment at **OURCITYFOREST.ORG/DONATE** or make check payable to: **OUR CITY FOREST.**

Our City Forest is a 501(c)3 non-profit - EIN# 77-0371911

