



# City of Sunnyvale

## Meeting Minutes - Draft

### Sustainability Commission

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Monday, March 15, 2021

7:00 PM

Telepresence Meeting: City Web Stream

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Meeting Online Link: <https://sunnyvale-ca-gov.zoom.us/j/95835903911>

#### **CALL TO ORDER**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the meeting was conducted telephonically.

Chair Wickham called the meeting to order at 7:01 p.m. via teleconference.

#### **ROLL CALL**

**Present:** 7 - Chair Kristel Wickham  
Vice Chair Douglas Kunz  
Commissioner Stephen Joesten  
Commissioner Shana Padgett  
Commissioner Bruce Paton  
Commissioner Murali Srinivasan  
Commissioner Tonya Veitch

Council Liaison – Councilmember Fong (absent)

Chair Wickham, Vice Chair Kunz, and all Commissioners attended via teleconference.

#### **ORAL COMMUNICATIONS**

Tim Oey, Sunnyvale resident, stated that Bike Month will be celebrated in May and encouraged everyone to bike. He expressed appreciation for the Commission's work on sustainability.

#### **CONSENT CALENDAR**

[21-0402](#)

Approve the Sustainability Commission Meeting Minutes of February 16, 2021

Commissioner Padgett moved, and Commissioner Joesten seconded, a motion to

approve the consent calendar. The motion carried by the following vote:

**Yes:** 7 - Chair Wickham  
Vice Chair Kunz  
Commissioner Joesten  
Commissioner Padgett  
Commissioner Paton  
Commissioner Srinivasan  
Commissioner Veitch

**No:** 0

### **PUBLIC HEARINGS/GENERAL BUSINESS**

[21-0229](#) Single Use Plastics Strategy (Study Issue ESD 19-01):  
Recommend that the City Council Direct Staff to Develop Two  
Ordinances to Reduce Use of Single-Use Plastic Foodware  
and Condiment Containers and Return to City Council for  
Approval after Completion of CEQA Review.

David Krueger, Solid Waste Division Manager, and Karen Gissibl, Environmental Programs Manager, presented the findings of Study Issue ESD 19-01 on Single Use Plastics (SUPs) Strategy. They gave an overview of the challenges with disposal of SUPs and best practices for reducing SUPs through local ordinances and bans. Commissioners asked clarifying questions, and staff provided responses.

Chair Wickham opened the Public Hearing.

Tim Oey asked questions and provided comments about specific materials, best practices for incentivizing and reducing waste, and recommended a few local resources.

Barbara Brunasso asked if restaurants will be supplied with resources to enable them to comply with the proposed ordinances. She also asked a clarification question about the microfiber containers.

Staff responded to questions from the public.

Chair Wickham closed the Public Hearing.

The Commission discussed the two alternative recommendations.

MOTION: Chair Paton moved to recommend Alternative 1 to City Council.  
The motion failed for lack of a second.

MOTION: Vice Chair Kunz moved, and Commissioner Veitch seconded, a motion to recommend a new Alternative 3, which would combine Alternatives 1 and 2.

Ramana Chinnakotla, Director of Environmental Services, clarified that the Alternatives were mutually exclusive and cannot be combined. He explained that Alternative 2 recommended doing nothing on this topic until the impacts of the COVID-19 pandemic had passed.

Vice Chair Kunz withdrew his motion.

MOTION: Vice Chair Kunz moved, and Chair Wickham seconded, a motion to recommend to City Council Alternative 1, with the modification that staff return to City Council to recommend future phases of the program, after the impacts of the COVID-19 pandemic have passed.

Commissioners discussed the motion.

FRIENDLY AMENDMENT: Commissioners Paton and Veitch offered a friendly amendment to revise the motion to recommend Alternative 1 to City Council, with the modification that staff return to City Council in late 2022 with a Phase 3 proposal that includes additional recommendations for the program.

Vice Chair Kunz accepted the friendly amendment.

The motion carried by the following vote:

**Yes: 7 -** Chair Wickham  
Vice Chair Kunz  
Commissioner Joesten  
Commissioner Padgett  
Commissioner Paton  
Commissioner Srinivasan  
Commissioner Veitch

**No: 0**

## **STUDY SESSION**

21-0400

Climate Action Playbook Quarterly Update

Nupur Hiremath, Environmental Programs Manager, and Madeline Willett, Environmental Engineering Coordinator, presented Climate Action Playbook implementation and planning updates. They discussed progress on key moves, the current Game Plan extension, and the process for drafting the next Game Plan. Commissioners asked clarifying questions, and staff provided responses.

Chair Wickham opened public comments.

Barbara Brunasso indicated that the Sunnyvale Neighborhood Association group would like to learn more about programs and events put on by the City. Staff clarified where to find this information on the City's website.

Chair Wickham closed the public comments.

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

No new Study Issues were submitted.

**NON-AGENDA ITEMS & COMMENTS**

**-Commissioner Comments**

Chair Wickham shared that she attended the City Council Study Issues and Budget Workshop in February. Study Issue ESD 17-01 was ranked and DPW 20-04 was dropped by Council. She shared that the online calendar of Boards, Commissions, and Council meetings is now available. She reminded Commissioners that the last two Sustainability Speaker Series events will be held on March 17, 2021, from 7 to 8:30 p.m. and May 19, 2021, from 7 to 8:30 p.m. The March event will feature Meghan Weir who will discuss decarbonizing transportation and the May event will feature Karen Gissibl and Mark Bowers from the City's Solid Waste Division.

Commissioner Veitch shared that the County of Santa Clara's Sustainability Master Plan website is live at [www.sccgov.org/sustainabilityplan](http://www.sccgov.org/sustainabilityplan).

**-Staff Comments**

Ms. Willett shared that the Sustainability Speaker Series proposal for FY 2021/22 was approved by Council on February 23, 2021. She announced that the City is cohosting a webinar with the Bay Area Water Supply and Conservation Agency on March 24, 2021, from 7 to 8:30 p.m. She reminded Commissioners that the City will be hosting virtual Earth Week events from April 17-24, 2021. She noted that the

Single Use Plastics Strategy Study Issue report presented to the Commission at this meeting is scheduled to go to Council on April 20, 2021.

**INFORMATION ONLY REPORTS/ITEMS**

[21-0401](#) Updated Annual Work Plan March 2021

**ADJOURNMENT**

The meeting was adjourned at 9:35 p.m.