

Information/Action Items - Council Directions to Staff

Date Requested	Directive/Action Required	Dept	Due Date	Completed
2/7/19	Produce quarterly report on staff vacancies and include, actual staff total numbers for each department, including part-time positions.	HRD	May 2021	5/20/21
5/21/20	Provide a quarterly status report of vacant positions that were frozen.	OCM	July 2021	5/20/21
2/23/21	Include in the budget workshop an update on CIP projects costs and include how we are using the money that we have and potential impacts on increased costs for the solid waste fund.	FIN	May 2021	5/20/21
2/23/21	Provide a separate project for the new cleanwater project reserve fund.	FIN	May 2021	5/20/21
3/30/21	Communicate with Sunnyvale Business Park and provide update to Council on the status of the parking situation in the area both Pre and Post COVID.	DPW	June 2021	
3/30/21	Engage with Valley Water on Recycled water and provide Council with an update.	ESD	May 2021	5/21/21
4/6/21	Include information on a fee survey of other golf courses and what they charge for a round of golf with approval of master fee schedule.	DPW	June 2021	6/8/21
4/6/21	Provide information on the sales tax pool and how the distribution of sales tax applies to Sunnyvale.	FIN	May 2021	5/20/21
4/6/21	Discuss vacancies and frozen positions in the City at the budget workshop, to include any vacancies that we are not actively recruiting.	FIN	May 2021	5/20/21
5/4/21	Add annual update to CAP report to include REACH code exceptions for the year.	CDD	Oct 2021	
5/4/21	Develop RTC to include updating the legislative advocacy position to include support for updates modernizing the Brown Act to facilitate easier meetings for Council, Boards and Commissions, and that include voluntary, not mandated action for Council.	OCM	July 2021	
5/25/21	Identify how other cities identified targets for open space as part of a land use plan.	CDD	July 2021	

New Study/Budget Issues Sponsored by Council

Date Requested	Study/Budget Issue Topic	Requested By	Dept	Approved by City Manager
N/A				

Initial Sponsor in **Bold**.

Following approval by the City Manager, study issues papers are posted to:

<https://sunnyvale.ca.gov/government/council/study/studyissues.htm>

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