

Boards and Commissions Budget Review

As of the FY 2021/22 Recommended Budget hearing date of June 8, 2021 four of the City's ten boards and commissions have had the opportunity to review the FY 2021/22 Recommended Budget, which was made available to them on May 6, 2021. Staff will include any additional board and commission meeting minutes made available as part of the FY 2021/22 Budget Adoption RTC on June 15, 2021.

Given the short timeframe available for review of the minutes by the boards and commissions, some of the minutes are draft minutes or action summaries.

Recommendations to Council on the budget were voted on and comments are detailed in the minutes.

The following commission minutes are attached:

- Arts Commission
- Board of Library Trustees
- Parks and Recreation Commission
- Sustainability Commission



City of Sunnyvale

Meeting Minutes - Draft Arts Commission

Wednesday, May 19, 2021

6:00 PM

Telepresence Meeting: City Web Stream

**Special Meeting - 6:00 PM | Special Joint Meeting with the Parks and Recreation
Commission - 7 PM**

TELECONFERENCE NOTICE

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 10, 2020, the meeting was conducted telephonically.

6:00 P.M. SPECIAL ARTS COMMISSION MEETING

CALL TO ORDER

Chair Eskridge called the meeting to order at 6:05 p.m. via teleconference.

ROLL CALL

Present: 3 - Chair Dawna Eskridge
Vice Chair Sue Serrone
Commissioner Susannah Vaughan
Absent: 2 - Commissioner Jeremie Gluckman
Commissioner Agnes Veith

Commissioner Gluckman's absence is unexcused.
Commissioner Veith's absence is excused.

Council Liaison Klein (Present)

ORAL COMMUNICATIONS

Chair Eskridge opened oral communications and there was no public testimony, closed oral communications.

PRESENTATIONS

A [21-0550](#) Public Art Project Ranking Results

Trenton Hill, Recreation Services Manager, provided a presentation on the Public

Art Project Ranking Results. The highest ranking item per category are as follows:

Functional art project - permanent artistic benches for City parks and open spaces

Whimsical small-scale projects - small-scale murals throughout the City

Temporary/rotating art projects - placement of identifiable sculptures altered by artists throughout City spaces.

Commissioners inquired and staff responded:

Was there any correlation between the public's and the Commissioner's rankings?

No major disparity between the rankings.

CONSENT CALENDAR

Commissioner Vaughan moved and Commissioner Serrone seconded the motion to approve the consent calendar as presented.

The motion carried by the following vote:

Yes: 3 - Chair Eskridge
Vice Chair Serrone
Commissioner Vaughan

No: 0

Absent: 2 - Commissioner Gluckman
Commissioner Veith

1 [21-0503](#) Approve the Arts Commission Meeting Minutes of April 21, 2021

Approve the Arts Commission Minutes of April 21, 2021 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

2 [21-0544](#) Approve Art in Private Development Project - Minkoff Group/100 Altair Way

Trenton Hill, Recreation Services Manager, introduced the Arts in Private Development Project - Minkoff Group/100 Altair Way.

Dan Minkoff, Principal at Minkoff Group, and David Brenner, Artist, provided detailed information regarding the project. Highlights included: bio, art process, previous projects, Growth of Tomorrow rendering and plaque with QR code.

Commissioners inquired and artist responded.

Will the art piece be self-watering? Yes, the hydroponics system will have sensors that track moisture level and will have automated irrigation setup.

Who will be responsible for the maintenance cost? The property owners will be responsible for the maintenance.

Will the art piece have aromatic plants to create a multi-sensory experience? Yes, several of the plants will provide a fragrance. The public are encouraged to touch and smell the plants on the art piece.

Will there be any seating areas near the art piece? Yes, there will be benches placed near the art piece.

Kristin Dance, Recreation Services Coordinator II, and David Minkoff informed the Commission that there will be an interior piece that will be a continuation of the exterior art piece. David Minkoff noted that the interior piece will not be voted on by the Arts Commission.

Commissioner Serrone moved and Commissioner Vaughan seconded the motion to approve the Art in Private Development Project - Minkoff Group/100 Altair Way.

The motion carried by the following vote:

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

Standing item. No study issues approved in previous meeting were proposed.

Adjournment Special Meeting

Chair Eskridge adjourned the meeting at 6:46 p.m.

7 P.M. JOINT ARTS COMMISSION AND PARKS AND RECREATION COMMISSION MEETING

TELECONFERENCE NOTICE

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the meeting was conducted telephonically.

CALL TO ORDER

Chair Kenton called the meeting to order at 7:00 p.m. via teleconference.

ROLL CALL

Present: 8 - Chair Dawna Eskridge
Vice Chair Sue Serrone
Commissioner Susannah Vaughan
Ralph Kenton
Prakash Giri
Mike Michitaka
Gregory Dibb
Daniel Bremond

Absent: 2 - Commissioner Jeremie Gluckman
Commissioner Agnes Veith

Commissioner Gluckman's absence is unexcused.

Commissioner Veith's absence is excused.

Council Liaison Klein (Present)

Council Liaison Hendricks (Absent)

PRESENTATIONS

3 [21-0590](#) Boards and Commission Subcommittee Meeting Briefing for
May 5, 2021

Ralph Kenton, Chair of the Parks and Recreation Commission, provided a presentation on the Boards and Commission Subcommittee Meeting for May 5, 2021. Highlights included: purpose of subcommittee, participants, dates, calendar schedule, recommendations and summary of subcommittee meetings.

Commissioners inquired and Chair responded:

Can Commissioners be CC'd on City responses from the Parks and Recreation Commission AP? Yes, staff will CC Commissioners for future correspondence.

Mayor Klein informed the Commission that the City is considering the idea of removing the voter registration requirement for Boards and Commission positions, and simplifying the code of ethics policy.

Damon Sparacino informed the Commission that discussion items are ongoing between Council members and key staff.

ORAL COMMUNICATIONS

Chair Kenton opened oral communications and there was no public testimony, closed oral communications.

PUBLIC HEARINGS/GENERAL BUSINESS

4 [21-0551](#) Review and Approve FY 2021/22 Recommended Budget

Tim Kirby, Director of Finance, provided a presentation on the FY 2021/22 Recommended Budget. Highlights included: budget approval process, key dates, budget supplements 1 & 2, overview of budget, economic context, American Rescue Act funding, investment in public safety operations, cultural inclusion project, operating budget, city-wide budget, city-wide revenue, expenditures, reserves, park dedication fund and general parks project updates.

Commissioners inquired and artist responded.

Do Commission voted items have any impact on the budget? Yes, any item that is voted upon that deals with tax or fees will have an effect on the City and sources of funding.

Does the City have a plan to attract businesses post COVID? Yes, the City employs an Economic Development Manager. Her primary job is to create policies that are responsive and business-friendly.

Chair Kenton opened public comment.

Leesa Riviere, Sunnyvale resident, asked if the City had budget plans for public transportation, such as VTA? Currently not aware of any public transportation budget plans, but the budget will consider all aspects within the City.

Colin Dixon, Sunnyvale resident, asked if the park's usage due to COVID had any affect on the budget? Yes, the transient occupancy tax and sales tax were greatly affected by the pandemic.

Chair Kenton closed public comment.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Commissioner Bremmond asked if the City had plans to open more swim lanes at the Fremont Swim Complex? Not yet, staff is working with the County to gauge protocols.

Commissioner Vaughan thanks Commissioners, staff and the public for attending the Hands on the Arts Drive-Through event.

Commissioner Kenton informed the Commissioners that he is intending to propose a budget issue on adding additional pickle ball courts and funding restrooms at Las Palmas Park.

-Staff Comments

Trenton Hill and Mayor Klein thanked the Arts Commissioners and City staff for creating a successful Hands on the Arts Drive-Through event.

ADJOURNMENT

Chair Kenton adjourned the meeting at 8:49 p.m.



City of Sunnyvale

Meeting Minutes - Draft

Board of Library Trustees

Monday, May 17, 2021

7:00 PM

Teleconference Meeting: City Web
Stream

Special Meeting

Teleconference Notice

CALL TO ORDER

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the meeting was conducted telephonically.

Chair Lai called the meeting to order at 7:00 p.m.

ROLL CALL

Present: 5 - Chair Carey Wingyin Lai
Vice Chair Sharlene Wang
Board Member Mark Isaak
Board Member Rahul Jain
Board Member Andrew Ma

Council Liaison Cisneros (absent)
Board Member Isaak (arrived at 7:30 p.m.)

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

Vice Chair Wang moved and Board Member Jain seconded, approval of the consent calendar as presented. The motion carried by the following vote:

Yes: 3 - Chair Lai
Vice Chair Wang
Board Member Jain

No: 0

Absent: 1 - Board Member Isaak

Abstain: 1 - Board Member Ma

- 1.A** [21-0541](#) Approve the Board of Library Trustees Meeting Minutes of April 5, 2021

Approve the Board of Library Trustees Minutes of April 5, 2021 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

- 2** [21-0520](#) Review Recommended FY 2021/22 Budget

Director of Finance, Tim Kirby, reviewed the City's recommended fiscal year 2021/22 budget.

The board took no action.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

Board members asked if the City was prepared for ransomware attacks. Staff replied that they would get back to them with more information.

-Staff Comments

Superintendent Steve Sloan spoke about the library reopening on April 13. Highlights included: operating hours, Friends of the Library resuming services, and 655 visitors on Saturday May 15.

ADJOURNMENT

Chair Lai adjourned the meeting at 8:16 p.m.



City of Sunnyvale

Meeting Minutes - Draft Parks and Recreation Commission

Wednesday, May 19, 2021

7:00 PM

Telepresence Meeting: City Web Stream

Special Joint Meeting with the Arts Commission

Meeting Online Link: <https://sunnyvale-ca-gov.zoom.us/j/96704441776>

TELECONFERENCE NOTICE

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CALL TO ORDER

Chair Kenton called the meeting to order at 7:00 p.m. via teleconference.

ROLL CALL

Present: 8 - Chair Ralph Kenton
Vice Chair Prakash Giri
Commissioner Daniel Bremond
Commissioner Gregory Dibb
Commissioner Mike Michitaka
Dawna Eskridge
Sue Serrone
Susannah Vaughan
Absent: 2 - Jeremie Gluckman
Agnes Veith

Commissioner Gluckman's absence is unexcused.
Commissioner Veith's absence is excused.

Council Liaison Klein (Present)
Council Liaison Hendricks (Absent)

PRESENTATIONS

[21-0590](#)

Boards and Commission Subcommittee Meeting Briefing for
May 5, 2021

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Commissioners inquired and Chair responded:

Can Commissioners be CC'd on City responses from the Parks and Recreation Commission AP? Yes, staff will CC Commissioners for future correspondence.

Mayor Klein informed the Commission that the City is considering the idea of removing the voter registration requirement for Boards and Commission positions, and simplifying the code of ethics policy.

Damon Sparacino informed the Commission that discussion items are ongoing between Council members and key staff.

ORAL COMMUNICATIONS

Chair Kenton opened oral communications and there was no public testimony, closed oral communications.

PUBLIC HEARINGS/GENERAL BUSINESS

[21-0551](#) Review and Approve FY 2021/22 Recommended Budget

Tim Kirby, Director of Finance, provided a presentation on the FY 2021/22 Recommended Budget. Highlights included: budget approval process, key dates, budget supplements 1 & 2, overview of budget, economic context, American Rescue Act funding, investment in public safety operations, cultural inclusion project, operating budget, city-wide budget, city-wide revenue, expenditures, reserves, park dedication fund and general parks project updates.

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responsive and business-friendly.

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Colin Dixon, Sunnyvale resident, asked if the park's usage due to COVID had any affect on the budget? Yes, the transient occupancy tax and sales tax were greatly affected by the pandemic.

Chair Kenton closed public comment.

NON-AGENDA ITEMS & COMMENTS

-Commissioner Comments

Commissioner Bremmond asked if the City had plans to open more swim lanes at the Fremont Swim Complex? Not yet, staff is working with the County to gauge protocols.

Commissioner Vaughan thanks Commissioners, staff and the public for attending the Hands on the Arts Drive-Through event.

Commissioner Kenton informed the Commissioners that he is intending to propose a budget issue on adding additional pickle ball courts and funding restrooms at Las Palmas Park.

-Staff Comments

Trenton Hill and Mayor Klein thanked the Arts Commissioners and City staff for creating a successful Hands on the Arts Drive-Through event.

ADJOURNMENT

Chair Kenton adjourned the meeting at 8:49 p.m.



City of Sunnyvale

Meeting Minutes - Draft

Sustainability Commission

Monday, May 17, 2021

7:00 PM

Telepresence Meeting: City Web Stream

PUBLIC HEARINGS/GENERAL BUSINESS

[21-0575](#)

Annual Review of City Manager's Recommended Budget
Full budget available online at:
Sunnyvale.ca.gov/government/budget.htm

Staff summarized highlights of the City Manager's FY 2021/22 Recommended Budget (Recommended Budget), highlighting funding available for projects and positions related to sustainability programs. Key highlights included: (a) continued freeze on Transportation Planner position in Department of Public Works intended to support the implementation of the City's transportation demand management (TDM) program; (b) proposed un-freezing of the Environmental Programs Specialist position to support Climate Action Playbook (CAP) community engagement efforts; (c) extension of funding for Project 831290 (Climate Action Plan Implementation) funding through FY 2022/23 without overall increase in fund. The Commission discussed the Recommended Budget and asked clarification questions of staff.

The Commission appreciated the recommendation to un-freeze the Environmental Programs Specialist position, which would support CAP community engagement. Commissioner Veitch commended City Staff for the continued efforts on Safe Routes to School and the number of projects supporting this program.

Chair Wickham opened the Public Hearing.

No public comments.

Chair Wickham closed the Public Hearing.

MOTION: Commissioner Paton moved, and Commissioner Veitch seconded, a motion to provide the following recommendations on the Recommended Budget to City Council and to nominate Chair Wickham to convey these recommendations to the City Council at the Budget Workshop on May 20, 2021:

- (1) Fund Study Issue ESD 17-01 “Eliminate the Use of Chemical Pesticides” as a part of Budget Supplement No. 1.
- (2) Support the recommendation to un-freeze the Environmental Program Specialist position in the Environmental Services Department (ESD).
- (3) Un-freeze the Transportation Planner position in Department of Public Works (DPW), or suggest that an interim solution be determined. Interim solutions could be:
 - (a) Un-freezing the position halfway through the fiscal year; or
 - (b) Hiring a consultant to perform the work. Advancing this work is aligned with the “Cut the Commute” pledge adopted by City Council in October 2020 in partnership with the Bay Area Air Quality Management District.
- (4) Request staff to evaluate and provide an update on whether communitywide greenhouse gas reductions are on track to achieve the 2030 goal of 56% reduction.
- (5) Update Project 831290 (Climate Action Plan Implementation) to:
 - (a) Reflect the Council and City Charter mandates for 10- and 20-year budgeting to ensure that future funding needs are planned for;
 - (b) Ensure that funding is adequate to achieve the timely planning updates and implementation of the CAP, such as with funds programmed every five years.
- (6) Upgrade to a GreenPrime account of 100% renewable energy with Silicon Valley Clean Energy (SVCE), as budget realities permit, to demonstrate the City’s commitment to renewable electricity.
- (7) For Traffic and Transportation Projects,
 - (a) Request clarification on the relationship and impact of projects on the vehicle miles traveled (VMT) reduction target; and
 - (b) Recommend that Council request that future budgets include this estimated impact with transportation projects.
- (8) For Project 831600 (Solar Installations on City Facilities), re-evaluate the economic feasibility of adding solar and battery storage to additional Department of Public Works facilities and include this in the next budget.
- (9) Request staff to provide a report on:
 - (a) How changes in the recyclables market affects our progress toward reaching our

waste diversion goal and applicable state goals; and

(b) Recommended actions to close the gap between the City's projections and the Zero Waste Strategic Plan's 90% diversion goal.

(10) Defer the funding programmed for FY 2021/22 funding for Project 824780 (Upgrading of Fuel Stations) to a later year, unless the fuel tank replacement is absolutely needed to prevent a release. Recommend that Council asks for justification of the planned expenditures on fossil fuel infrastructure, while the City is committed to electrifying its fleet.

(11) Recognizing the cost effectiveness of expanding tree canopy as a climate change mitigation and adaptation action aligned with CAP Move 4.F, the Commission recommends:

(a) Continuing to fund the contributions to "Our City Forest" at a minimum of the same level as FY 2020/21, to support the Urban Forest Management Plan (UFMP); and

(b) Adding a new project to fund continued street tree planting to implement the UFMP approved in 2014.

(12) Request that the City Clerk include a training and material about the budgeting process in the Board/Commission annual training to better prepare new Commissioners for the budget review process.

FRIENDLY AMENDMENT: Commissioner Kunz offered a friendly amendment to revise the motion to include that Chair Wickham will convey the recommendations both verbally and in writing to the City Council.

Commissioner Paton and Commissioner Veitch accepted the friendly amendment.

The motion carried by the following vote:

Yes: 6 - Chair Wickham
Vice Chair Kunz
Commissioner Joesten
Commissioner Paton
Commissioner Srinivasan
Commissioner Veitch

No: 0

Absent: 1 - Commissioner Padgett