

**Boards and Commissions Budget Review**

As of the FY 2021/22 Recommended Budget hearing date of June 8, 2021 four of the City's ten boards and commissions have had the opportunity to review the FY 2021/22 Recommended Budget, which was made available to them on May 6, 2021. Staff will include any additional board and commission meeting minutes made available as part of the FY 2021/22 Budget Adoption RTC on June 15, 2021.

Given the short timeframe available for review of the minutes by the boards and commissions, some of the minutes are draft minutes or action summaries.

Recommendations to Council on the budget were voted on and comments are detailed in the minutes.

The following commission minutes are attached:

- Arts Commission
- Bicycle and Pedestrian Advisory Commission
- Board of Library Trustees
- Housing and Human Services Commission
- Parks and Recreation Commission
- Sustainability Commission



# City of Sunnyvale

## Meeting Minutes - Draft Arts Commission

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Wednesday, May 19, 2021

6:00 PM

Telepresence Meeting: City Web Stream

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**Special Meeting - 6:00 PM | Special Joint Meeting with the Parks and Recreation  
Commission - 7 PM**

### **TELECONFERENCE NOTICE**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 10, 2020, the meeting was conducted telephonically.

### **6:00 P.M. SPECIAL ARTS COMMISSION MEETING**

### **CALL TO ORDER**

Chair Eskridge called the meeting to order at 6:05 p.m. via teleconference.

### **ROLL CALL**

**Present:** 3 - Chair Dawna Eskridge  
Vice Chair Sue Serrone  
Commissioner Susannah Vaughan  
**Absent:** 2 - Commissioner Jeremie Gluckman  
Commissioner Agnes Veith

Commissioner Gluckman's absence is unexcused.  
Commissioner Veith's absence is excused.

Council Liaison Klein (Present)

### **ORAL COMMUNICATIONS**

Chair Eskridge opened oral communications and there was no public testimony, closed oral communications.

### **PRESENTATIONS**

**A**      [21-0550](#)      Public Art Project Ranking Results

Trenton Hill, Recreation Services Manager, provided a presentation on the Public

Art Project Ranking Results. The highest ranking item per category are as follows:

Functional art project - permanent artistic benches for City parks and open spaces  
Whimsical small-scale projects - small-scale murals throughout the City  
Temporary/rotating art projects - placement of identifiable sculptures altered by artists throughout City spaces.

Commissioners inquired and staff responded:

Was there any correlation between the public's and the Commissioner's rankings?  
No major disparity between the rankings.

### **CONSENT CALENDAR**

Commissioner Vaughan moved and Commissioner Serrone seconded the motion to approve the consent calendar as presented.

The motion carried by the following vote:

**Yes:** 3 - Chair Eskridge  
Vice Chair Serrone  
Commissioner Vaughan

**No:** 0

**Absent:** 2 - Commissioner Gluckman  
Commissioner Veith

1      [21-0503](#)      Approve the Arts Commission Meeting Minutes of April 21, 2021

Approve the Arts Commission Minutes of April 21, 2021 as submitted.

### **PUBLIC HEARINGS/GENERAL BUSINESS**

2      [21-0544](#)      Approve Art in Private Development Project - Minkoff Group/100 Altair Way

Trenton Hill, Recreation Services Manager, introduced the Arts in Private Development Project - Minkoff Group/100 Altair Way.

Dan Minkoff, Principal at Minkoff Group, and David Brenner, Artist, provided detailed information regarding the project. Highlights included: bio, art process, previous projects, Growth of Tomorrow rendering and plaque with QR code.

Commissioners inquired and artist responded.

Will the art piece be self-watering? Yes, the hydroponics system will have sensors that track moisture level and will have automated irrigation setup.

Who will be responsible for the maintenance cost? The property owners will be responsible for the maintenance.

Will the art piece have aromatic plants to create a multi-sensory experience? Yes, several of the plants will provide a fragrance. The public are encouraged to touch and smell the plants on the art piece.

Will there be any seating areas near the art piece? Yes, there will be benches placed near the art piece.

Kristin Dance, Recreation Services Coordinator II, and David Minkoff informed the Commission that there will be an interior piece that will be a continuation of the exterior art piece. David Minkoff noted that the interior piece will not be voted on by the Arts Commission.

Commissioner Serrone moved and Commissioner Vaughan seconded the motion to approve the Art in Private Development Project - Minkoff Group/100 Altair Way.

The motion carried by the following vote:

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

Standing item. No study issues approved in previous meeting were proposed.

**Adjournment Special Meeting**

Chair Eskridge adjourned the meeting at 6:46 p.m.

**7 P.M. JOINT ARTS COMMISSION AND PARKS AND RECREATION COMMISSION MEETING**

**TELECONFERENCE NOTICE**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the meeting was conducted telephonically.

**CALL TO ORDER**

Chair Kenton called the meeting to order at 7:00 p.m. via teleconference.

**ROLL CALL**

**Present:** 8 - Chair Dawna Eskridge  
Vice Chair Sue Serrone  
Commissioner Susannah Vaughan  
Ralph Kenton  
Prakash Giri  
Mike Michitaka  
Gregory Dibb  
Daniel Bremond

**Absent:** 2 - Commissioner Jeremie Gluckman  
Commissioner Agnes Veith

Commissioner Gluckman's absence is unexcused.  
Commissioner Veith's absence is excused.

Council Liaison Klein (Present)  
Council Liaison Hendricks (Absent)

**PRESENTATIONS**

**3**      [21-0590](#)      Boards and Commission Subcommittee Meeting Briefing for  
May 5, 2021

Ralph Kenton, Chair of the Parks and Recreation Commission, provided a presentation on the Boards and Commission Subcommittee Meeting for May 5, 2021. Highlights included: purpose of subcommittee, participants, dates, calendar schedule, recommendations and summary of subcommittee meetings.

Commissioners inquired and Chair responded:

Can Commissioners be CC'd on City responses from the Parks and Recreation Commission AP? Yes, staff will CC Commissioners for future correspondence.

Mayor Klein informed the Commission that the City is considering the idea of removing the voter registration requirement for Boards and Commission positions, and simplifying the code of ethics policy.

Damon Sparacino informed the Commission that discussion items are ongoing between Council members and key staff.

### **ORAL COMMUNICATIONS**

Chair Kenton opened oral communications and there was no public testimony, closed oral communications.

### **PUBLIC HEARINGS/GENERAL BUSINESS**

#### **4      [21-0551](#)      Review and Approve FY 2021/22 Recommended Budget**

Tim Kirby, Director of Finance, provided a presentation on the FY 2021/22 Recommended Budget. Highlights included: budget approval process, key dates, budget supplements 1 & 2, overview of budget, economic context, American Rescue Act funding, investment in public safety operations, cultural inclusion project, operating budget, city-wide budget, city-wide revenue, expenditures, reserves, park dedication fund and general parks project updates.

Commissioners inquired and artist responded.

Do Commission voted items have any impact on the budget? Yes, any item that is voted upon that deals with tax or fees will have an effect on the City and sources of funding.

Does the City have a plan to attract businesses post COVID? Yes, the City employs an Economic Development Manager. Her primary job is to create policies that are responsive and business-friendly.

Chair Kenton opened public comment.

Leesa Riviere, Sunnyvale resident, asked if the City had budget plans for public transportation, such as VTA? Currently not aware of any public transportation budget plans, but the budget will consider all aspects within the City.

Colin Dixon, Sunnyvale resident, asked if the park's usage due to COVID had any affect on the budget? Yes, the transient occupancy tax and sales tax were greatly affected by the pandemic.

Chair Kenton closed public comment.

### **NON-AGENDA ITEMS & COMMENTS**

**-Commissioner Comments**

Commissioner Bremmond asked if the City had plans to open more swim lanes at the Fremont Swim Complex? Not yet, staff is working with the County to gauge protocols.

Commissioner Vaughan thanks Commissioners, staff and the public for attending the Hands on the Arts Drive-Through event.

Commissioner Kenton informed the Commissioners that he is intending to propose a budget issue on adding additional pickle ball courts and funding restrooms at Las Palmas Park.

**-Staff Comments**

Trenton Hill and Mayor Klein thanked the Arts Commissioners and City staff for creating a successful Hands on the Arts Drive-Through event.

**ADJOURNMENT**

Chair Kenton adjourned the meeting at 8:49 p.m.

- 1.A**      [21-0527](#)      Approve the Bicycle and Pedestrian Commission Meeting Minutes of April 15, 2021.

Approve the Bicycle and Pedestrian Commission Meeting Minutes of April 15, 2021 as submitted.

Commissioner Hafeman moved and Vice Chair Mehlman seconded to approve item 1.A.

The motion carried the following vote:

**Yes 7 -**    Chair Mehlinger  
                 Vice Chair Mehlman  
                 Commissioner Cordes  
                 Commissioner Davé  
                 Commissioner Hafeman  
                 Commissioner Oey  
                 Commissioner Swail

**No 0**

## **PUBLIC HEARINGS/GENERAL BUSINESS**

- 2**      [21-0584](#)      Review Fiscal Year 21/22 Recommended Budget

Lillian Tsang, Principal Transportation Engineer, made the following comments about the FY 2021/22 Recommended Budget:

- Fiscal year 21/22 Recommended Budget was delivered to City Council on Monday, May 10. The budget workshop was held on May 20
- Annual City Council Public Hearing on the budget will be held on Tuesday, June 8
- Budget adoption scheduled to be on Tuesday, June 15
- Volume one of the Recommended Budget contains the operating budget and Volume two of the Recommended Budget contains the Capital Improvement projects for the City
- Transportation and traffic related projects start on page 61-165

Chair Mehlinger opened for Public Comment.

Chair Mehlinger closed for Public Comment.

Commissioner Oey asked if staff could put together an analysis on what is spent on



Bicycle improvements, Pedestrian improvements and other roadway improvements. Dennis Ng, Transportation and Traffic Manager stated that could be something staff can work on next fiscal year.

Commissioner Cordes asked about page 73 Project 900141- Future Traffic Calming Projects with a listed budget for FY 21/22, however, the project detail sheet on page 160 shows it is unfunded. Ms. Tsang stated that on the top of page 73 it shows unfunded.

Commissioner Hafeman commented and asked about the following:

- City Manager's summary did not mention bicycle improvements or the ATP
- Would like a breakdown of dollar amount spent on bicycle and pedestrian projects
- The estimated budget for Mary Avenue Overcrossing is \$200 million. Is that for the 4 lane option?
- Future years don't show a budget amount. Was everything bundled into 2021? Ms. Tsang stated the amount seen could be allocated into 1 year but could be multi-year projects which would be rolled over to the years that follow until the project is completed.
- What does unfunded mean for a project?
- Is the Homestead Road study completed and ready to implement?

Ms. Tsang addressed his questions.

Commissioner Cordes commented and asked about the following:

- Project 833010 on page 116 - Bicycle and Pedestrian Safety Improvements. Is this a funding source for everything in the ATP and will there be only 1 year of funding for this program? Ms. Tsang stated there is funding for this fiscal year but will need to find grant opportunities for future funding. Most of the \$400,000 will be used as a matching fund for the grants.
- How is it decided what percentage of the TIF funds are allocated toward biking projects? Ms. Tsang stated that in the TIF study that was conducted back in 2007 there is a breakdown on the amount of TIF anticipated to collect and what portion of it will go to bike and pedestrian improvements and individual projects.

Vice Chair Mehlman commented and asked about the following:

- Page 119, project 833790. What is the project cost breakdown? Ms. Tsang stated these are grants that were received to upgrade and install new Rectangular Rapid Flashing Beacons(RRFB) in the City. The budget also includes annual operating costs.

- Pavement standards
- Unfunded projects page/adding a header under status of projects

Chair Mehlinger commented on the following:

- Infrastructure breakdown would be helpful for next FY

Commissioner Oey asked and commented on the following:

- On page 118 - Is a bicycle pavement standard included in the study? Ms. Tsang stated she will have to check with the project manager to see if that is included as part of this project.
- What is the current situation on Bicycle Detection Systems? Mr. Ng stated the it is a constant evolving technology that we are going through so the City is always looking at new technology.
- Page 120 - Pedestrian Bicycle Improvements - Is there a pedestrian scramble being considered at that intersection? Mr. Ng stated it is part of the project.
- Page 150 - Bicycle and Pedestrian Education Encouragement Program - What are the education program plans for the City and how much the Traffic and Transportation Division is involved versus how much Public Safety is involved and how much input can BPAC have in guiding where the program is headed? Ms. Tsang stated they are coordinating with Public Safety and allocating some of the funding to them.

Commissioner Cordes moved and Commissioner Oey seconded to recommend to City Council to include at least \$5 million per year in funding for the next 10 years for implementing improvements as identified in the ATP and Vision Zero Plan, in order to achieve the goals we have set for reducing traffic fatalities.

Commissioner Cordes commented on the following:

- Need to send a consistent clear message to City Council that current funding levels are not acceptable

Commissioner Oey commented on the following:

- Agreed with Commissioner's Cordes comments
- Need to prioritize money to complete ATP improvements and Vision Zero

Vice Chair Mehlman commented on the following:

- Implementation of the ATP and Vision Zero Plan is crucial to achieving our Climate Action Plan

Commissioner Hafeman commented on the following:

- Supports the motion
- A lot more needs to be done on other modes of transportation

Chair Mehlinger commented on the following:

- Supports the motion
- Serious challenge with coming up with \$5 million a year due to budget constraints
- Study issue on shift of funding

Commissioner Oey commented on the following:

- Shift funding from vehicles to bicycles and pedestrian

The motion carried the following vote:

**Yes 7 -** Chair Mehlinger  
Vice Chair Mehلمان  
Commissioner Cordes  
Commissioner Davé  
Commissioner Hafeman  
Commissioner Oey  
Commissioner Swail

**No 0**

Chair Mehlinger moved and Commissioner Davé seconded to have a rough breakdown of funding for transportation projects, broken down by the categories of pedestrian, bicycle and motor vehicle for the FY 22/23 budget and all budgets going forward.

Chair Mehlinger commented on the following:

- The breakdown will be very helpful to the BPAC and to the City Council in understanding just how and where we are spending our transportation dollars

Commissioner Davé commented on the following:

- Agreed with Chair Mehlinger

Commissioner Cordes commented on the following:

- All City budget formats are basically the same

- Identify recurring expenses

Commissioner Oey commented on the following:

- Supports the motion
- High level, easy way for BPAC to take a perspective on where we are at

Commissioner Hafeman commented on the following:

- Need to breakdown money spent on implementing improvements in the ATP
- Money spent for ATP should be in the next City Manager's summary

FRIENDLY AMENDMENT: Chair Mehlinger amends his motion to define bicycle and pedestrian projects as those called out in either the Active Transportation Plan, Roadway Safety Plan or the Vision Zero Plan. Commissioner Davé accepts the friendly amendment.

Commissioner Davé asked if other cities had a breakdown of their bicycle and pedestrian spending. Commissioner Cordes stated it varies with each city.

The amendment carried the following vote:

**Yes 7 -** Chair Mehlinger  
Vice Chair Mehlman  
Commissioner Cordes  
Commissioner Davé  
Commissioner Hafeman  
Commissioner Oey  
Commissioner Swail

**No 0**

- 3**      [21-0585](#)      Report and Discussion of Recent Santa Clara Valley Transportation Authority (VTA) Bicycle and Pedestrian Advisory Committee (BPAC) Meeting

Commissioner Oey, VTA BPAC Sunnyvale Representative, gave the meeting summary report regarding the following topics:

- Recommendation to the VTA Board of Directors to approve the recommended project list for 2016 Measure B Bicycle and Pedestrian Planning Study Competitive Grant Program
- Attachments included showing the five winners



# City of Sunnyvale

## Meeting Minutes - Draft

### Board of Library Trustees

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Monday, May 17, 2021

7:00 PM

Teleconference Meeting: City Web  
Stream

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#### Special Meeting

#### Teleconference Notice

#### CALL TO ORDER

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the meeting was conducted telephonically.

Chair Lai called the meeting to order at 7:00 p.m.

#### ROLL CALL

**Present:** 5 - Chair Carey Wingyin Lai  
Vice Chair Sharlene Wang  
Board Member Mark Isaak  
Board Member Rahul Jain  
Board Member Andrew Ma

Council Liaison Cisneros (absent)  
Board Member Isaak (arrived at 7:30 p.m.)

#### ORAL COMMUNICATIONS

None.

#### CONSENT CALENDAR

Vice Chair Wang moved and Board Member Jain seconded, approval of the consent calendar as presented. The motion carried by the following vote:

**Yes:** 3 - Chair Lai  
Vice Chair Wang  
Board Member Jain

**No:** 0

**Absent:** 1 - Board Member Isaak

**Abstain:** 1 - Board Member Ma

- 1.A**     [21-0541](#)     Approve the Board of Library Trustees Meeting Minutes of April 5, 2021

Approve the Board of Library Trustees Minutes of April 5, 2021 as submitted.

**PUBLIC HEARINGS/GENERAL BUSINESS**

- 2**     [21-0520](#)     Review Recommended FY 2021/22 Budget

Director of Finance, Tim Kirby, reviewed the City's recommended fiscal year 2021/22 budget.

The board took no action.

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

**NON-AGENDA ITEMS & COMMENTS**

**-Board Member Comments**

Board members asked if the City was prepared for ransomware attacks. Staff replied that they would get back to them with more information.

**-Staff Comments**

Superintendent Steve Sloan spoke about the library reopening on April 13. Highlights included: operating hours, Friends of the Library resuming services, and 655 visitors on Saturday May 15.

**ADJOURNMENT**

Chair Lai adjourned the meeting at 8:16 p.m.



## City of Sunnyvale

### Excerpt Meeting Minutes - Draft Housing and Human Services Commission

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Wednesday, May 26, 2021

7:00 PM

Telepresence Meeting: Web Stream

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#### **CALL TO ORDER**

Chair Hiremath called the meeting to order at 7:01 p.m.

#### **ROLL CALL**

**Present:** 6 - Chair Ken Hiremath  
Vice Chair Elinor Stetson  
Commissioner Diana Gilbert  
Commissioner Minjung Kwok  
Commissioner Linda Sell  
Commissioner Emily White

**Council Liaison Gustav Larsson (present)**

**4**      [21-0603](#)      Review of Fiscal Year 2021/22 Recommended Budget

Housing Officer Jenny Carloni provided a quick review of the budget excerpt that the commissioners received in their packets.

After some questions of staff, Chair Hiremath opened the public hearing at 8:18 p.m.

Marie Bernard, Sunnyvale Community Services Executive Director, spoke briefly in support of the additional \$65,000 in general funds for Human Services proposed by the Commission, as shown in Budget Supplement No.2.

Chair Hiremath closed the public hearing at 8:21 p.m.

The commissioners took no action on this item but agreed to, as part of their discussion, to submit a letter to City Council to support the additional General Funds proposed.



**City of Sunnyvale**  
**Meeting Minutes - Draft**  
**Parks and Recreation Commission**

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Wednesday, May 19, 2021

7:00 PM

Telepresence Meeting: City Web Stream

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**Special Joint Meeting with the Arts Commission**

Meeting Online Link: <https://sunnyvale-ca-gov.zoom.us/j/96704441776>

**TELECONFERENCE NOTICE**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the meeting was conducted telephonically.

**CALL TO ORDER**

Chair Kenton called the meeting to order at 7:00 p.m. via teleconference.

**ROLL CALL**

**Present:** 8 - Chair Ralph Kenton  
Vice Chair Prakash Giri  
Commissioner Daniel Bremond  
Commissioner Gregory Dibb  
Commissioner Mike Michitaka  
Dawna Eskridge  
Sue Serrone  
Susannah Vaughan  
**Absent:** 2 - Jeremie Gluckman  
Agnes Veith

Commissioner Gluckman's absence is unexcused.  
Commissioner Veith's absence is excused.

Council Liaison Klein (Present)  
Council Liaison Hendricks (Absent)

**PRESENTATIONS**

[21-0590](#)

Boards and Commission Subcommittee Meeting Briefing for  
May 5, 2021



Ralph Kenton, Chair of the Parks and Recreation Commission, provided a presentation on the Boards and Commission Subcommittee Meeting for May 5, 2021. Highlights included: purpose of subcommittee, participants, dates, calendar schedule, recommendations and summary of subcommittee meetings.

Commissioners inquired and Chair responded:

Can Commissioners be CC'd on City responses from the Parks and Recreation Commission AP? Yes, staff will CC Commissioners for future correspondence.

Mayor Klein informed the Commission that the City is considering the idea of removing the voter registration requirement for Boards and Commission positions, and simplifying the code of ethics policy.

Damon Sparacino informed the Commission that discussion items are ongoing between Council members and key staff.

### **ORAL COMMUNICATIONS**

Chair Kenton opened oral communications and there was no public testimony, closed oral communications.

### **PUBLIC HEARINGS/GENERAL BUSINESS**

#### [21-0551](#) Review and Approve FY 2021/22 Recommended Budget

Tim Kirby, Director of Finance, provided a presentation on the FY 2021/22 Recommended Budget. Highlights included: budget approval process, key dates, budget supplements 1 & 2, overview of budget, economic context, American Rescue Act funding, investment in public safety operations, cultural inclusion project, operating budget, city-wide budget, city-wide revenue, expenditures, reserves, park dedication fund and general parks project updates.

Commissioners inquired and artist responded.

Do Commission voted items have any impact on the budget? Yes, any item that is voted upon that deals with tax or fees will have an effect on the City and sources of funding.

Does the City have a plan to attract businesses post COVID? Yes, the City employs an Economic Development Manager. Her primary job is to create policies that are

responsive and business-friendly.

Chair Kenton opened public comment.

Leesa Riviere, Sunnyvale resident, asked if the City had budget plans for public transportation, such as VTA? Currently not aware of any public transportation budget plans, but the budget will consider all aspects within the City.

Colin Dixon, Sunnyvale resident, asked if the park's usage due to COVID had any affect on the budget? Yes, the transient occupancy tax and sales tax were greatly affected by the pandemic.

Chair Kenton closed public comment.

### **NON-AGENDA ITEMS & COMMENTS**

#### **-Commissioner Comments**

Commissioner Bremmond asked if the City had plans to open more swim lanes at the Fremont Swim Complex? Not yet, staff is working with the County to gauge protocols.

Commissioner Vaughan thanks Commissioners, staff and the public for attending the Hands on the Arts Drive-Through event.

Commissioner Kenton informed the Commissioners that he is intending to propose a budget issue on adding additional pickle ball courts and funding restrooms at Las Palmas Park.

#### **-Staff Comments**

Trenton Hill and Mayor Klein thanked the Arts Commissioners and City staff for creating a successful Hands on the Arts Drive-Through event.

### **ADJOURNMENT**

Chair Kenton adjourned the meeting at 8:49 p.m.



# City of Sunnyvale

## Meeting Minutes - Draft

### Sustainability Commission

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Monday, May 17, 2021

7:00 PM

Telepresence Meeting: City Web Stream

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#### **PUBLIC HEARINGS/GENERAL BUSINESS**

[21-0575](#)

Annual Review of City Manager's Recommended Budget  
Full budget available online at:  
[Sunnyvale.ca.gov/government/budget.htm](http://Sunnyvale.ca.gov/government/budget.htm)

Staff summarized highlights of the City Manager's FY 2021/22 Recommended Budget (Recommended Budget), highlighting funding available for projects and positions related to sustainability programs. Key highlights included: (a) continued freeze on Transportation Planner position in Department of Public Works intended to support the implementation of the City's transportation demand management (TDM) program; (b) proposed un-freezing of the Environmental Programs Specialist position to support Climate Action Playbook (CAP) community engagement efforts; (c) extension of funding for Project 831290 (Climate Action Plan Implementation) funding through FY 2022/23 without overall increase in fund. The Commission discussed the Recommended Budget and asked clarification questions of staff.

The Commission appreciated the recommendation to un-freeze the Environmental Programs Specialist position, which would support CAP community engagement. Commissioner Veitch commended City Staff for the continued efforts on Safe Routes to School and the number of projects supporting this program.

Chair Wickham opened the Public Hearing.

No public comments.

Chair Wickham closed the Public Hearing.

MOTION: Commissioner Paton moved, and Commissioner Veitch seconded, a motion to provide the following recommendations on the Recommended Budget to City Council and to nominate Chair Wickham to convey these recommendations to the City Council at the Budget Workshop on May 20, 2021:

- (1) Fund Study Issue ESD 17-01 “Eliminate the Use of Chemical Pesticides” as a part of Budget Supplement No. 1.
- (2) Support the recommendation to un-freeze the Environmental Program Specialist position in the Environmental Services Department (ESD).
- (3) Un-freeze the Transportation Planner position in Department of Public Works (DPW), or suggest that an interim solution be determined. Interim solutions could be:
  - (a) Un-freezing the position halfway through the fiscal year; or
  - (b) Hiring a consultant to perform the work. Advancing this work is aligned with the “Cut the Commute” pledge adopted by City Council in October 2020 in partnership with the Bay Area Air Quality Management District.
- (4) Request staff to evaluate and provide an update on whether communitywide greenhouse gas reductions are on track to achieve the 2030 goal of 56% reduction.
- (5) Update Project 831290 (Climate Action Plan Implementation) to:
  - (a) Reflect the Council and City Charter mandates for 10- and 20-year budgeting to ensure that future funding needs are planned for;
  - (b) Ensure that funding is adequate to achieve the timely planning updates and implementation of the CAP, such as with funds programmed every five years.
- (6) Upgrade to a GreenPrime account of 100% renewable energy with Silicon Valley Clean Energy (SVCE), as budget realities permit, to demonstrate the City’s commitment to renewable electricity.
- (7) For Traffic and Transportation Projects,
  - (a) Request clarification on the relationship and impact of projects on the vehicle miles traveled (VMT) reduction target; and
  - (b) Recommend that Council request that future budgets include this estimated impact with transportation projects.
- (8) For Project 831600 (Solar Installations on City Facilities), re-evaluate the economic feasibility of adding solar and battery storage to additional Department of Public Works facilities and include this in the next budget.
- (9) Request staff to provide a report on:
  - (a) How changes in the recyclables market affects our progress toward reaching our

waste diversion goal and applicable state goals; and

(b) Recommended actions to close the gap between the City's projections and the Zero Waste Strategic Plan's 90% diversion goal.

(10) Defer the funding programmed for FY 2021/22 funding for Project 824780 (Upgrading of Fuel Stations) to a later year, unless the fuel tank replacement is absolutely needed to prevent a release. Recommend that Council asks for justification of the planned expenditures on fossil fuel infrastructure, while the City is committed to electrifying its fleet.

(11) Recognizing the cost effectiveness of expanding tree canopy as a climate change mitigation and adaptation action aligned with CAP Move 4.F, the Commission recommends:

(a) Continuing to fund the contributions to "Our City Forest" at a minimum of the same level as FY 2020/21, to support the Urban Forest Management Plan (UFMP); and

(b) Adding a new project to fund continued street tree planting to implement the UFMP approved in 2014.

(12) Request that the City Clerk include a training and material about the budgeting process in the Board/Commission annual training to better prepare new Commissioners for the budget review process.

FRIENDLY AMENDMENT: Commissioner Kunz offered a friendly amendment to revise the motion to include that Chair Wickham will convey the recommendations both verbally and in writing to the City Council.

Commissioner Paton and Commissioner Veitch accepted the friendly amendment.

The motion carried by the following vote:

**Yes:** 6 - Chair Wickham  
Vice Chair Kunz  
Commissioner Joesten  
Commissioner Paton  
Commissioner Srinivasan  
Commissioner Veitch

**No:** 0

**Absent:** 1 - Commissioner Padgett