City of Sunnyvale

Meeting Minutes - Draft
Board of Library Trustees

Monday, September 13, 2021 | **7:00 PM** | **Teleconference Meeting: City Web Stream**

Special Meeting

Teleconference Notice

CALL TO ORDER

Pursuant to Section 3 of Executive Order N-29-20 (March 17, 2020) and Section 42 of Executive Order N-08-21 (June 11, 2021), issued by Governor Newsom, the meeting was conducted telephonically.

Chair Wang called the meeting to order at 7:00 p.m.

ROLL CALL

Present: 5 - Chair Sharlene Wang
Vice Chair Mark Isaak
Board Member Kathy Boelter
Board Member Rahul Jain
Board Member Andrew Ma

Council Liaison Melton (absent)

PRESENTATION

21-0879 PRESENTATION - Library Materials Budget

Superintendent Steve Sloan presented an overview of the library's materials budget, which included: traditional (books, periodicals, audiobooks, CDs, DVDs, videogames), digital (eBooks, eAudio, streaming), and library of things (energy toolkits, cookie cutters, Chromebooks, hotspots, induction cooktops, auto repair toolkits).

ORAL COMMUNICATIONS

None.

CONSENT CALENDAR

Vice Chair Isaak moved and Board Member Jain seconded, approval of the consent calendar as presented. The motion carried by the following vote:

Yes: 5 - Chair Wang
Vice Chair Isaak
Board Member Boelter
Board Member Jain
Board Member Ma

No: 0

1.A 21-0878 Approve the Board of Library Trustees Meeting Minutes of August 2, 2021

Approve the Board of Library Trustees Minutes of August 2, 2021 as submitted.

PUBLIC HEARINGS/GENERAL BUSINESS

2 21-0880 Preliminary Discussion of 2022 Master Work Plan

Superintendent Steve Sloan spoke about items on the Master Work Plan, and requested Board input on topics of interest for 2022. Board members suggested branch library, strategic plan, diversity, equity and inclusion (particularly as it related to branch library collections), book suggestion process overview, patron engagement, marketing, and staff training and development.

Chair Wang opened the public hearing, and there being no public testimony, closed the public hearing.

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

NON-AGENDA ITEMS & COMMENTS

-Board Member Comments

None.

-Staff Comments

Superintendent Steve Sloan spoke about: Board of Library Trustees October meeting canceled; Friends of the Library sale on Saturday, September 18; increases in patron count during Friends sales; and ongoing virtual programs/meetings at the library.

ADJOURNMENT

Chair Wang adjourned the meeting at 8:03 p.m.