

21-0985**Agenda Date: 10/26/2021**

- Clarifying that Council retains the authority to provide meeting guidelines and meeting formats as it finds appropriate, for example during a state of emergency;
- Updating non-charter Boards and Commissions eligibility requirements to remove the voter registration requirement while maintaining Sunnyvale residency;
- Noting the position of Member of the Arts Commission has been added to the City's Conflict of Interest Code;
- Updating the list of excused absences to expand Maternity Leave to include all Federal and State Family Leave;
- Clarifying that the creation of an ad-hoc committee is an action requiring public notice on a meeting agenda; and
- Miscellaneous language cleanup throughout the Policy.

Code of Ethics and Conduct for Elected and Appointed Officials

The Subcommittee discussion focused on clarifying the language in the Code through removing quotes and information duplicated in other City documents along with wordsmithing language throughout the document to increase clarity and readability. The Subcommittee supported the staff suggestion of adding language to the Code pertaining to ex parte communications relating to quasi-judicial agenda items, with some modified language.

FISCAL IMPACT

The proposed updates to Council Policy 7.1.7 (Budget Issue Process), Council Policy 7.2.19 (Boards and Commissions) and the Code of Ethics and Conduct for Elected and Appointed Officials do not have a fiscal impact.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, Sunnyvale Public Library and Department of Public Safety. In addition, the agenda and report are available at the Office of the City Clerk and on the City's website.

ALTERNATIVES

1. Approve the Council Subcommittee's recommended changes to Council Policy 7.1.7 *Budget Issue Process* (Attachment 1).
2. Approve the Council Subcommittee's recommended changes to Council Policy 7.1.7 *Budget Issue Process* (Attachment 1) with modifications as directed by Council.
3. Approve the Council Subcommittee's recommended changes to Council Policy 7.2.19 *Boards and Commissions* (Attachment 6).
4. Approve the Council Subcommittee's recommended changes to Council Policy 7.2.19 *Boards and Commissions* (Attachment 6) with modifications as directed by Council.
5. Approve the Council Subcommittee's recommended changes to the *Code of Ethics and Conduct for Elected and Appointed Officials* (Attachment 8).
6. Approve the Council Subcommittee's recommended changes to *Code of Ethics and Conduct for Elected and Appointed Officials* (Attachment 8) with modifications as directed by Council.
7. Other direction as provided by Council.

STAFF RECOMMENDATION

Staff makes no recommendation. This report was prepared to facilitate a discussion and direction to staff by Council, as well as to report the findings of the Council Subcommittee on Boards and