



# City of Sunnyvale

## Meeting Minutes Heritage Preservation Commission

---

Wednesday, June 3, 2015

7:00 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

---

### Special Meeting

#### **CALL TO ORDER**

#### **SALUTE TO THE FLAG**

#### **ROLL CALL**

Chair Stanek noted Vice Chair Squellatti's excused absence.

**Present:** 6 - Chair Jeanine Stanek  
Commissioner Hannalore Dietrich  
Commissioner Mark Johnson  
Commissioner Dixie Larsen  
Commissioner Mike Michitaka  
Vice Chair Dale Mouritsen

**Absent:** 1 - Chair David Squellati

#### **PUBLIC ANNOUNCEMENTS**

Chair Stanek welcomed Donald Kirker, member of the public.

Mr. Kirker noted that he came to the meeting to find out more about the site known as Mellow's Nursery. He mentioned that he would like to see the house remain at that location.

#### **CONSENT CALENDAR**

- 1 Draft Minutes of the Heritage Preservation Commission Meeting of April 1, 2015

Comm. Michitaka made a motion to approve the April 1, 2015 Draft Minutes with minor modifications. Comm. Mouritsen seconded. Motion carried 5 1 1 with Comm. Johnson abstaining and Vice Chair Squellati absent.

#### **PUBLIC COMMENTS**

#### **PUBLIC HEARINGS/GENERAL BUSINESS**

- 2 Commissioner Recognition

Mayor Griffith was in attendance to present the outgoing Commissioners with their recognition certificates.

The Mayor commended the Commissioners for the time they spent volunteering for the City and added that he hopes that they will join a Commission again in the future when they are eligible.

Chair Stanek noted her 10 years of service to the Heritage Preservation Commission and thanked the Commission and staff.

Comm. Johnson noted that he has served on a few commissions and said that the Heritage Preservation Commission had been important to him. He mentioned that he is looking forward to serving the City as a resident even though he will not be on a Commission. He also noted that he would like the official context statement on the history of Sunnyvale to be finalized.

**3        [15-0579](#)        Review Planning Program Budget and Fees for FY 2015-16**

The Heritage Commission provided comments regarding the Recommended FY 2015/2016 budget for the Planning Program.

Trudi Ryan, Planning Officer, presented the FY 2015-2016 budget information to the Commission. Ms. Ryan mentioned that there are two primary types of planning projects, Policy Studies and Current Projects (which include Resource Allocation Permits and Heritage Landmark Permits). She discussed the budget as it relates to Heritage Preservation Commission and noted that staff support to the Heritage Preservation Commission is demand sensitive.

Regarding the supplemental information provided by staff, Comm. Johnson asked staff why the Heritage Policy Report line has 0 Permits, but 261 hours. Ms. Ryan explained that charge code is used by staff when attending and working on the Heritage Preservation Commission items and is not only used when Landmark Alteration and Resource Allocation Permits are reviewed.

Comm. Johnson said staff's work in putting this supplemental information together for the Heritage Preservation Commission is appreciated.

Comm. Dietrich asked staff to clarify Attachment 2 of the staff report. She asked to explain the "Total Number of Public Hearing Permits." Ms. Ryan explained that those are the permits that require a public hearing, which may be a Zoning Administrator Hearing, Heritage Preservation Commission Hearing, or a

### Planning Commission Hearing.

Chair Stanek thanked staff for the more detailed clarification of the budget this year. Comm. Johnson asked about the change in charge code numbers, citing page 2, 3 and 4 of the report.

Ms. Ryan noted that due to the change to the Development Services Enterprise Fund, the activities were given new charge codes but had the same titles. She further explained some of the other differences in this year's report compared to previous years.

Comm. Michitaka and Ms. Ryan discussed the schedule for preparation of the budget every two years, and attempts to plan ahead based on future development and the economy. She noted that the budget for Heritage related items is demand related.

Comm. Michitaka noted the same concern as Comm. Johnson regarding how the budget is reported.

Chair Stanek noted that the current Commission has not received any training lately and mentioned that it had been helpful in the past. She suggested staff use some of the funds that have been allocated for training to have someone come speak to the Heritage Preservation Commission. Ms. Ryan noted that she will work with Amber El-Hajj to plan training for the Commission for this fiscal year and will invite Commissioners Stanek and Johnson to the meeting.

Chair Stanek asked whether the Commission should make a motion on the budget for the City Council. Ms. Ryan said that it is the Commission's discretion if they would like to make a motion or simply forward their comments regarding the budget report.

### ACTION:

Comm. Johnson made a motion to forward the Commissioner's comments through the meeting minutes to the City Council. Comm. Michitaka seconded.

The motion carried by the following vote:

**Yes: 6 -** Chair Stanek  
Commissioner Dietrich  
Commissioner Johnson  
Commissioner Larsen  
Commissioner Michitaka  
Vice Chair Mouritsen

**No: 0**

**Absent: 1 -** Chair Squellati

### **NON-AGENDA ITEMS & COMMENTS**

none

#### **-Commissioner Comments**

Comm. Johnson mentioned that he spoke with Tom Izu who is with the California History Center at DeAnza College regarding cultural diversity. He noted that the Center has projects with oral histories from diverse cultures in Silicon Valley and that Mr. Izu is interested in developing a more diversified history in the context statement.

Comm. Johnson mentioned he is highly interested in obtaining more oral histories from Japanese Americans from Sunnyvale.

Chair Stanek noted that the Library may be interested in such a project also. She noted that she found an article with a photograph of the Kirkish family who had lived in and maintained the home of a Japanese family while they lived in a Japanese internment camp. She noted that she hasn't found much information on this topic but is interested in finding more.

Comm. Dietrich noted that information may be found in journals, as opposed in published textbooks or mainstream media.

Chair Stanek thanked Councilmember Meyering for serving as the Council Liaison to the Heritage Preservation Commission.

Comm. Dietrich asked staff if this Commission will be reviewing the Butcher's Property proposal.

Ms. Ryan noted that they might since there is a historic structure on the property; however, it is not technically located in the City of Sunnyvale at this time so it is not listed as a Sunnyvale Heritage Resource.

Comm. Johnson asked staff where he could find a summary of the 2015 study issue rankings since he had been absent at the meeting where staff presented the results. Staff showed him the results and how to find them online.

#### **INFORMATION ONLY REPORTS/ITEMS**

- 4      [15-0598](#)      Review Revised Council Policy 7.2.19 (Revisions approved by Council on 4/21/15)

Ms. El Hajj noted that the Commissioners should review this document.

Chair Stanek noted that she sat on the subcommittee that created this Council Policy.

#### **ADJOURNMENT**

The meeting was adjourned at 7:56 pm.