



# City of Sunnyvale

## Meeting Minutes - Final

### Housing and Human Services Commission

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Wednesday, September 21, 2016

7:00 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

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#### Special Meeting

#### **CALL TO ORDER**

Vice Chair Kwok called the meeting to order at 7:09 p.m.

#### **SALUTE TO THE FLAG**

Vice Chair Kwok led the salute to the flag.

#### **ROLL CALL**

**Present:** 4 - Commissioner Diana Gilbert  
Vice Chair Minjung Kwok  
Commissioner Narendra Pathak  
Commissioner Elinor Stetson

**Absent:** 2 - Chair Patti Evans  
Commissioner Joshua Grossman

**Chair Patti Evans (excused absence)**  
**Commissioner Joshua Grossman (excused absence)**  
**Council Liaison Jim Griffith (absent)**

#### **ORAL COMMUNICATIONS**

None.

#### **CONSENT CALENDAR**

**1.A**     [16-0811](#)     Approve the Housing and Human Services Commission  
Minutes of July 27, 2016

Vice Chair Kwok asked for a motion to approve the consent calendar which was comprised of the Housing and Human Services Commission Minutes of July 27, 2016.

Commissioner Pathak moved and Commissioner Gilbert seconded the motion to Approve the Housing and Human Services Commission Minutes of July 27, 2016

as submitted. The motion carried by the following vote:

**Yes:** 4 - Commissioner Gilbert  
Vice Chair Kwok  
Commissioner Pathak  
Commissioner Stetson

**No:** 0

**Absent:** 2 - Chair Evans  
Commissioner Grossman

### **PUBLIC HEARINGS/GENERAL BUSINESS**

**2**      [16-0851](#)      Review of 2015-16 Consolidated Annual Performance  
Evaluation Report (CAPER)

Housing Officer Suzanne Isé explained that the CAPER summarizes the city's progress toward achieving the goals for use of its CDBG and HOME funds, as set forth in the FY 2015-16 Action Plan. She highlighted some of the more significant accomplishments, and noted that the City has met its spending deadlines for the year and has achieved most or all of its program and project goals for the year.

Vice Chair Kwok opened and closed the public hearing at 7:53 p.m.

After some clarifying questions of staff by the Commissioners, Vice Chair Kwok asked for a motion.

Commissioner Pathak moved and Commissioner Gilbert seconded the motion to approve Alternative 1: Recommend that the Commission approve the draft CAPER as presented in Attachment 1. The motion carried by the following vote:

**Yes:** 4 - Commissioner Gilbert  
Vice Chair Kwok  
Commissioner Pathak  
Commissioner Stetson

**No:** 0

**Absent:** 2 - Chair Evans  
Commissioner Grossman

**3**      [16-0891](#)      Annual Review of the City Code of Ethics and Conduct

Housing Officer Isé explained that this item is a regular annual reminder to review the Code of Ethics and Conduct, and noted that no formal action is needed by the Commissioners unless they would like to ask for clarification or suggest any

changes to the code.

There were no questions, comments or suggestions on this item.

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

4      [16-0894](#)      Propose and/or review new Study Issues and Budget Issues

Housing Officer Isé gave a brief overview of the study issues process.

Vice Chair Kwok asked if anyone had any study or budget issues to suggest.

After a short brainstorming and discussion period, Commissioner Pathak moved to propose a rent control study issue. Commissioner Gilbert offered a friendly amendment to change it to rent stabilization. Commissioner Pathak accepted the friendly amendment and added that it could be similar to CDD 15-10: Explore Introduction of a Rent Stabilization Ordinance, previously proposed by this commission. Commissioner Stetson seconded the motion. The motion carried by the following vote:

**Yes: 4 -**    Commissioner Gilbert  
                 Vice Chair Kwok  
                 Commissioner Pathak  
                 Commissioner Stetson

**No: 0**

**Absent: 2 -**    Chair Evans  
                 Commissioner Grossman

**NON-AGENDA ITEMS & COMMENTS**

**-Commissioner Comments**

None.

**-Staff Comments**

Staff reminded the Commissioners that they were invited to attend the Presentation to Boards and Commissions on the Update of the Land Use and Transportation Element (LUTE) and Draft Environmental Impact Report (DEIR) on September 22, 2016, at 7 p.m. in Council Chambers.

Staff also noted that the date for their October meeting needed to be changed to either a week earlier or later and that an email would be sent after firming up a date with the two commissioners that were not present.

**ADJOURNMENT**

Vice Chair Kwok adjourned the meeting at 8:28 p.m.