



# City of Sunnyvale

## Meeting Minutes

### Parks and Recreation Commission

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Wednesday, January 11, 2017

7:00 PM

Council Chambers, City Hall, 456 W. Olive  
Ave., Sunnyvale, CA 94086

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#### **CALL TO ORDER**

Superintendent Dan Wax called the meeting to order at 7:05 p.m. in the Council Chambers.

#### **SALUTE TO THE FLAG**

Superintendent Wax led the salute to the flag.

#### **ROLL CALL**

Superintendent Wax noted that Chair Alexander III and Vice Chair Kenton will not be in attendance. Therefore, a temporary chair will need to be elected.

Superintendent Wax opened nominations for a temporary chair. Commissioner Pasqua nominated Commissioner Pochowski who accepted the nomination. No further nominations were presented.

Vote on nomination for temporary Chair:

**Yes:** 3 - Commissioner Gabashvili  
Commissioner Pasqua  
Commissioner Pochowski

**No:** 0

**Absent:** 2 - Chair Alexander III  
Vice Chair Kenton

Temporary Chair Pochowski noted excused absences for Chair Alexander III and Vice Chair Kenton.

**Present:** 3 - Commissioner Irene Gabashvili  
Commissioner Craig Pasqua  
Commissioner Robert Pochowski

**Absent:** 2 - Chair Henry Alexander III  
Vice Chair Ralph Kenton

Council Liaison Melton (present)

Temporary Chair Pochowski welcomed newly appointed Council Liaison Melton. Council Liaison Melton thanked the Commission and provided a brief introduction about himself.

### **ORAL COMMUNICATIONS**

None.

### **CONSENT CALENDAR**

- 1.A**      [17-0044](#)      Approve the Parks and Recreation Commission Meeting Minutes of November 9, 2016

Commissioner Gabashvili moved, and Commissioner Pasqua seconded, approval of the Consent Calendar as presented. The motion was carried by the following vote:

**Yes:** 3 -    Commissioner Gabashvili  
                 Commissioner Pasqua  
                 Commissioner Pochowski

**No:** 0

**Absent:** 2 -    Chair Alexander III  
                 Vice Chair Kenton

### **PUBLIC HEARINGS/GENERAL BUSINESS**

- 2**            [17-0049](#)      Community Services Division Volunteer Program

Community Services Coordinator, Alisha Rodrigues, provided the Commission with an overview of the Community Services Division's Volunteer Program.

The City has 1,057 active volunteers. The Community Services Division has 680 active volunteers. The Division has the largest amount of the active volunteers with 64% of the City's volunteers.

Commissioners inquired about volunteer recruitment and mentorship programs. Staff stated volunteer recruitments are posted on the City's website and publicized at various events. Currently, Community Services does not offer mentorship programs, however, Staff will inquire with the Library Division to determine if they offer mentorship programs.

Temporary Chair Pochowski opened the public hearing, and there being no public comments, closed the public hearing.

**3**      [17-0050](#)      Parks Division Urban Forest Management Plan (UFMP)

Superintendent Stark provided an overview of the Parks Division Urban Forest Management Plan (UFMP)

UFMP is a long-term plan to manage, preserve and protect the City's urban forest. A key component of the UFMP involves fostering community engagement and working with advocacy groups. Staff has proposed a Capitol Improvement Project to implement a software program that will efficiently track inventory and monitor City trees.

Commissioners inquired about the tree canopy coverage and if the recent drought had an impact on the health of City trees. Staff stated trees provide 21% canopy coverage in Sunnyvale. The drought impacted the health of some of the City's redwood trees.

Temporary Chair Pochowski opened the public hearing, and there being no public comments, closed the public hearing.

**4**      [17-0045](#)      Review Draft 2017 Work Plan Calendar

Superintendent Wax provided the Commission with an overview of the Draft 2017 Work Plan Calendar. Additionally, he provided possible items that may be included:

- California Sports Center Amendment
- Animal Assisted Happiness at Baylands Park
- Orchard Heritage Museum Update
- Vale Development Park Project
- Capitol Improvement Projects
- Urban Forest Management Plan
- Community Engagement

Temporary Chair Pochowski opened the public hearing, and there being no public comments, closed the public hearing.

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None.

**NON-AGENDA ITEMS & COMMENTS**

**-Commissioner Comments**

None.

**-Staff Comments**

Superintendent Wax announced an upcoming event:  
Pints for Pizza on January 28 at the Senior Center.

Superintendent Stark announced a Public Outreach Meeting on January 18 at  
Murphy Park to review final design plans for a new park.

**ADJOURNMENT**

Temporary Chair Pochowski adjourned the meeting at 8:05 p.m.