



# City of Sunnyvale

## Meeting Minutes - Final Heritage Preservation Commission

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Wednesday, December 6, 2017

7:00 PM

West Conference Room, City Hall, 456 W.  
Olive Ave., Sunnyvale, CA 94086

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### **CALL TO ORDER**

Chair Dietrich called the meeting to order.

### **SALUTE TO THE FLAG**

Chair Dietrich led the salute to the flag.

### **ROLL CALL**

Chair Dietrich welcomed Councilmember Goldman.

**Present:** 6 - Chair Hannalore Dietrich  
Vice Chair Dawn Hopkins  
Commissioner Melanie Holthaus  
Commissioner Dixie Larsen  
Commissioner Mike Michitaka  
Commissioner Dale Mouritsen  
**Absent:** 1 - Commissioner Kenneth Valenzuela

### **ORAL COMMUNICATIONS**

None.

### **CONSENT CALENDAR**

**1.A**     [17-1123](#)     Approve the Heritage Preservation Commission Meeting Minutes of November 1, 2017

Chair Dietrich provided a minor modification on page 4.

Vice Chair Hopkins moved and Comm. Larsen seconded to approve the draft minutes, as amended.

**Yes: 5 -** Chair Dietrich  
Vice Chair Hopkins  
Commissioner Holthaus  
Commissioner Larsen  
Commissioner Mouritsen

**No: 0**

**Absent: 1 -** Commissioner Valenzuela

**Abstain: 1 -** Commissioner Michitaka

### **PUBLIC HEARINGS/GENERAL BUSINESS**

2.        **17-1126**        Annual Review of the Code of Ethics and Conduct for Elected and Appointed Officials

Comm. Mouritsen commended the code of ethics.

3.        [17-1125](#)        Selection and Ranking of Potential Study Issues for 2018

Mr. Kuchenig updated the Commission of the Council date for the rankings. He summarized the two study issues for this Commission to rank or drop and provided some background.

Chair Dietrich asked about the Libby's Cannery Landmark. She stated that the Heritage Resource List Inventory study should be prioritized over the plaque program. She clarified with staff that the Heritage Resource List usually get updated every 10 years and that the last time it was updated was in 2009. She then recommended, along with Vice Chair Hopkins, that the Heritage Plaque Program should be ranked first, since the Heritage Resource List is about due to be reevaluated.

Vice Chair Hopkins discussed Eichler homes.

Comm. Larsen noted that the Heritage Resource Inventory may be more in scope of the Commission.

Commissioners proceeded with a confidential vote and resulted as follows:

1. CDD 16-04 "Plaque Program" (3 votes)

2. CDD 18-02 "Heritage Resource Inventory" (3 votes)

Mr. Kuchenig concluded that the vote resulted in a draw, with each study issue having three votes.

4. [17-1127](#) Discussion and Adoption of Final 2018 Work Plan

Vice Chair Hopkins moved and Comm. Michitaka seconded to approve the 2018 Workplan.

**Yes:** 6 - Chair Dietrich  
Vice Chair Hopkins  
Commissioner Holthaus  
Commissioner Larsen  
Commissioner Michitaka  
Commissioner Mouritsen

**No:** 0

**Absent:** 1 - Commissioner Valenzuela

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

None.

**NON-AGENDA ITEMS & COMMENTS**

**-Commissioner Comments**

Comm. Mouritsen noted that a large Sunnyvale sign was taken down and is now displayed at the museum.

Chair Dietrich noted [www.justserve.org](http://www.justserve.org).

**INFORMATION ONLY REPORTS/ITEMS**

None.

**ADJOURNMENT**

Chair Dietrich adjourned the meeting at 7:45 p.m.