



# City of Sunnyvale

## Meeting Minutes - Final Bicycle and Pedestrian Advisory Commission

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Thursday, March 21, 2019

6:30 PM

Council Chambers, City Hall, 456 W. Olive  
Ave., Sunnyvale, CA 94086

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### **CALL TO ORDER**

Chair Cordes called the meeting to order at 6:30 p.m.

### **SALUTE TO THE FLAG**

Chair Cordes led the salute to the flag.

### **ROLL CALL**

**Present 6 -** Chair John Cordes  
Vice Chair Susan Bremond  
Commissioner Richard Mehlinger  
Commissioner Leia Mehlman  
Commissioner Scott Swail  
Commissioner Kyle Welch  
**Absent 1 -** Commissioner Timothy Oey

Status of an absence: Commissioner Oey (excused)  
Council Liaison Member Glenn Hendricks (absent)

### **ORAL COMMUNICATIONS**

Garth Williams, member of the public and board member of the Friends of Stevens Creek Trail, spoke regarding the Stevens Creek Trail feasibility study and Sunnyvale's participation in the project.

Kevin Jackson, member of the public, discussed the slurry seal street list and how new striping can incorporate the City's Complete Streets Policy.

### **CONSENT CALENDAR**

- 1.A**      [19-0353](#)      Approve the Bicycle and Pedestrian Advisory Commission Meeting Minutes of February 21, 2019

Commissioner Mehlinger moved and Vice Chair Bremond seconded the motion to approve the Bicycle and Pedestrian Commission minutes of February 21, 2019 as amended. The motion carried by the following vote:

**Yes 6 -**    Chair Cordes  
                 Vice Chair Bremond  
                 Commissioner Mehlinger  
                 Commissioner Mehلمان  
                 Commissioner Swail  
                 Commissioner Welch

**No 0**

**Absent 1 -**    Commissioner Oey

### **PUBLIC HEARINGS/GENERAL BUSINESS**

- 2.**      [19-0372](#)      Report and Discussion of Recent VTA BPAC Meeting

Dave Simons, VTA BPAC Rrepresentative gave the meeting summary report regarding the following topics:

- The Moffett Park Specific Plan.
- VTA checklist for Complete Streets Project requirements.
- Chair Cordes new VTA ex officio member.
- Presentation from City of San Jose regarding their Bicycle Plan.

- 3.**      [19-0365](#)      Recommend to City Council a Project To Be Used in the Application of Transportation Development Act (TDA) Article 3 Funding for Fiscal Year 2019/20

Staff Report: Ralph Garcia, Senior Transportation Engineer, provided a staff report on the agenda item.

Projects:

1. Upgrade Off-Street Pathway
2. Americans with Disability Act (ADA) Compliant Curb Ramp Installations
3. Installation of pedestrian crossing on California Avenue at Pajaro Avenue
4. Java Drive "Road Diet" (Lane Removal) - Matching Grant Funds

5. Active Transportation Plan (ATP) Project Contingencies
6. Green Bicycle Pavement Markings
7. Safety Improvements at the intersection of Fremont Avenue and Manet Drive/Bobwhite Avenue

Commissioner Mellinger ask for more details on the breakdown of costs for project #1.

There was a discussion regarding the alternatives for project #3.

Chair Cordes asked questions of Staff regarding ADA compliance.

Chair Cordes opened the public hearing.

Mr. Jackson expressed his support for project #1.

Mr. Simons expressed his support for project #1.

Chair Cordes closed the public hearing.

Commissioner Mehlman made a motion to recommend Alternative #1. If that is not accepted by the City Council, move to Alternative #3.

Commissioner Mehlinger seconded the motion with the distinction of project #1 and project #3, not alternatives which are listed differently.

Chair Cordes made a motion to recommend project #1 and project #7 as a second choice. Commissioner Mehlman accepted the friendly amendment, however, Commissioner Mehlinger did not accept the friendly amendment.

Vice Chair Bremond moved and Commissioner Welch seconded the motion the recommendation project #1, if feasible, as a project to the City Council . If that project is not accepted by City Council, then project #7 is the Commissions second choice. The motion carried by the following vote:

**Yes 6 -** Chair Cordes  
Vice Chair Bremond  
Commissioner Mehlinger  
Commissioner Mehlman  
Commissioner Swail  
Commissioner Welch

**No 0**

**Absent 1 -** Commissioner Oey

**4. [19-0377](#)** Discussion on Design Concepts for Future Utility Bill Inserts

Mr. Garcia provided information on the agenda item.

A discussion about the bill insert concepts and options followed.

Commissioner Mehlinger moved and Commissioner Welch seconded the motion to create a utility bill insert with the following: One side of the flyer should read, "Enjoy Sunnyvale, Walk and Ride." The other side should read "Avoid a Right Turn into the Bike Lane " illustrated with a new graphic. The motion carried by the following vote:

**Yes 6 -** Chair Cordes  
Vice Chair Bremond  
Commissioner Mehlinger  
Commissioner Mehlman  
Commissioner Swail  
Commissioner Welch

**No 0**

**Absent 1 -** Commissioner Oey

**5. [19-0379](#)** Appoint a member of the Bicycle and Pedestrian Advisory Commission to the City of Sunnyvale Systemic Safety Analysis Report Program (SSARP) Technical Advisory Group

Alternative 1: Appoint a member of the Bicycle and Pedestrian Advisory Commission to represent the BPAC in the Systemic Safety Analysis Report Program Technical Advisory Group.

Staff Report: Mr. Garcia explained the purpose of the Technical Advisory Group and the length of the assignment.

Mr. Simons asked questions regarding the group.

Commissioner Mehlinger moved and Commissioner Welch seconded the motion to appoint Commissioner Mehلمان and Vice Chair Bremond to the Technical Advisory Group. The motion carried by the following vote:

**Yes 6 -** Chair Cordes  
Vice Chair Bremond  
Commissioner Mehlinger  
Commissioner Mehلمان  
Commissioner Swail  
Commissioner Welch

**No 0**

**Absent 1 -** Commissioner Oey

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

**6.**      [19-0399](#)      Convert Existing Painted Bicycle Lanes into Protected Bicycle Lanes

Commissioner Mehlinger and Vice Chair Bremond along with Mr. Simons met separately. They devised an alternative to combine items 6 and 7 into one project, the Edwina Benner Bikeway Study Issue.

Mr. Simons expressed his interest in the combined project.

Vice Chair Bremond moved and Commissioner Mehlinger seconded the motion to approve the Edwina Benner Bikeway Study Issue. The motion carried by the following vote:

**Yes 6 -** Chair Cordes  
Vice Chair Bremond  
Commissioner Mehlinger  
Commissioner Mehلمان  
Commissioner Swail  
Commissioner Welch

**No 0**

**Absent 1 - Commissioner Oey**

7. [19-0400](#) Install Bi-Directional Bike Lane on Evelyn Avenue from Sunnyvale to Mountain View

Mr. Jackson commented on the bicycle lanes issue.

Mr. Simons provided comments on the topic.

Commissioner Mehlinger offered background information on the suggested study issue.

8. [19-0405](#) Improve Caltrain Station Access (Information Only)

Mr. Garcia presented the study issue as recommended from the February Bicycle and Pedestrian Commission meeting.

Commissioner Mehlinger had initially requested additional bicycle parking and attractiveness of the area to be added to the issue. Mr. Garcia will add that language.

Vice Chair Bremond requested process clarification for amending the language of the study issue.

### **NON-AGENDA ITEMS & COMMENTS**

#### **-Commissioner Comments**

Vice Chair Bremond inquired about the status of open agenda items. Updates were provided on known items.

Commissioner Mehlerman requested to add an agenda item to increase social media presence of the BPAC Commission. Mr. Garcia will invite the Communications Staff to attend a future meeting.

Commissioner Mehlinger passed around a picture of a contractor's poor bike lane closure on Kifer Road. Mr. Garcia will review the approved Traffic Control Plans for more information and compliance.

Commissioner Mehlman requested standard language in construction requirements to ensure safety. Mr. Garcia will look at the current language of construction traffic control.

Commissioner Mehlinger suggested adding an agenda item to recommend that the City Council work with the City of Mountain View and provide the funding needed for the Stevens Creek Trail. The request will be considered.

Chair Cordes made the following comments:

- Suggested commissioners review the City of Santa Clara's Bicycle Master Plan update which will be presented at Santa Clara's BPAC meeting on March 25, 2019 from 4 to 6 p.m. at City Hall. Public comment period has closed.

- City of San Jose BPAC meeting also on March 25, 2019.

- VTA Meeting - Measure B money has been released to the cities. Please contact your representative and request doubling the money on bicycle and pedestrian items.

- None of BPACs study issues are on the City Council's list for funding.

- Silicon Valley Bike Coalition will be providing training sessions on effectiveness of BPAC commissions in the near future.

**-Staff Comments**

Mr. Garcia clarified the Brown Act requirements for the meeting agenda.

**INFORMATION ONLY REPORTS/ITEMS**

[19-0402](#) BPAC 2019 Annual Work Plan

[19-0401](#) Active Items List - March 2019

[19-0403](#) Council Ranking of 2019 Study Issues

[19-0404](#) Annual Slurry Seal List

**ADJOURNMENT**

Chair Cordes adjourned the meeting at 8:45 p.m.