



# City of Sunnyvale

## Meeting Minutes - Final Parks and Recreation Commission

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Wednesday, February 12, 2020

7:00 PM

Recreation Building - Washington Park,  
840 W Washington Ave, Sunnyvale, CA  
94086

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### Special Meeting

#### **CALL TO ORDER**

Chair Kenton called the meeting to order at 7:02 p.m. in the Recreation Building at Washington Park.

#### **SALUTE TO THE FLAG**

Chair Kenton led the salute to the flag

#### **ROLL CALL**

**Present:** 3 - Chair Ralph Kenton  
Vice Chair Prakash Giri  
Commissioner Mike Michitaka  
**Absent:** 1 - Commissioner Henry Alexander III

Commissioner Alexander II's absence is excused.

Council Liaison Klein (present)

City Staff present:

Damon Sparacino, Superintendent of Community Services

Jim Stark, Superintendent of Parks and Golf Jackie Davison, Administrative Aide

#### **PRESENTATION**

[20-0008](#) PRESENTATION - Study Issues Overview

Superintendent of Community Services, Damon Sparacino provided an overview of the Study Issues Process.

The commissioners had no questions.

20-0009

## PRESENTATION - Citywide: Study Issues Update

Superintendent of Parks and Golf, Jim Stark presented on study issues that are currently in process and those moving forward to Council that were relevant to the commission. Study issues discussed:

DPW 18-11 Analysis of Sunnyvale Golf Program and Property Options

DPW 19-07 Ascertain Suitable Location(s) for the Installation of Youth Cricket Batting Cages and Potential Funding Sources

DPW 20-03 Waste Reduction Initiative in Sunnyvale Parks

DPW 20-11 Evaluate Feasibility of Dog Off-leash Hours in Select Sunnyvale Parks

ESD 17-01 Eliminate the Use of Chemical Pesticides on City Owned or Leased Property

LCS 20-02 Evaluate the Feasibility of Hosting an Annual Halloween Pet Parade

LCS 20-03 Assessment of Needs for Additional Outdoor Sports Programs and Facilities

Commissioners inquired and Superintendent Stark responded:

- Has a consultant been selected for the 2018 golf study issue? Yes, one was selected and the contract should be in place within the next 3-6 months.
- Why does it take so long? Staffing. About 20 - 30 new study issues come out each year. A large volume of those goes through departments are short staffed, causing a bottleneck.
- How much are we losing a year on golf? I can speak on the study issue. The National Golf Foundation is very knowledgeable and will be assist us with what the subsidies should be.
- We make approximately \$.85 for every \$1.00 spent? Those were the numbers from about a year ago. We are attempting to figure out where golf fits in. many feel it should be profitable however municipal golf is not. Golf is also in an Enterprise Fund, so buildings are not maintained as those that are in Capital.
- Is there an increase in demand with Santa Clara's golf course closing? We have formed a relationship with the clubs and are tracking. We should know more in the spring. We are doing better now than last February.
- How many tee times are used in a year? I will get those numbers for you.
- Is golf in the General and Parks funds? Official answer is no, however golf is subsidized by the General if needed. The Parks fund is not used for golf.
- Do you have metrics on the number of users and how much it costs for each user to golf? We have number of rounds.
- How much are we losing per person. Approximately 15%.

**ORAL COMMUNICATIONS**

None.

**CONSENT CALENDAR**

Commissioner Michitaka moved and Vice Chair Giri seconded the motion to approve the Parks and Recreation Commission Meeting Minutes of January 8, 2020 as submitted. The motion carried by the following vote:

**Yes:** 3 - Chair Kenton  
Vice Chair Giri  
Commissioner Alexander III

**No:** 0

**Absent:** 2 - DeCarlo  
Commissioner Michitaka

- 1.a**      [20-0204](#)      Approve the Parks and Recreation Commission Meeting Minutes of January 8, 2020

Approve the Parks and Recreation Commission Minutes of January 8, 2020 as submitted.

**PUBLIC HEARINGS/GENERAL BUSINESS**

- 2**      [20-0211](#)      Update Ranking of 2020 Study Issues

Superintendent Sparacino informed the commissioners that at the end of our January 8 meeting, it was brought to our attention that a commissioner made a mistake on their ranking sheet. Staff re-ranked the rankings bases upon the correct information and confirmed the appropriate process for moving forward with the City Clerk's office. The new ranking is:

- 1 (highest priority): DPW 20-11
- 2: ESD 17-01
- 3: LCS 20-03
- 4: DPW 20-03
- 5 (lowest priority): LCS 20-02

Chair Kenton asked if there were any questions. Being none, Chair Kenton opened the item for public comment. The following community members spoke in favor of DPW 20-11:

- Kevin Merritt
- Cyndi Hayes-Rupp

An additional eighteen community members were present in support of the same item but, did not speak.

Chair Kenton asked if there was a motion to accept the new rankings.

Vice Chair Giri moved, and Commissioner Michitaka seconded, the motion to approve the ranking of the 2020 proposed Study Issues. The motion carried by the following vote:

**Yes:** 3 - Chair Kenton  
Vice Chair Giri  
Commissioner Michitaka

**No:** 0

**Absent:** 2 - Commissioner Alexander III  
DeCarlo

#### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

[20-0220](#) Parks and Recreation Commission Proposed Study Issues,  
Calendar Year: 2021

Standing item, no action taken.

#### **NON-AGENDA ITEMS & COMMENTS**

##### **-Commissioner Comments**

None.

##### **-Staff Comments**

Superintendent Stark invited the commissioners to take a stroll to the see the Washington Pool and noted that construction of the Washington Swim Center was well under way.

Superintendent Sparacino provided a brief presentation on the updates to Council Policy 7.2.19 Boards and Commissions. Chair Kenton asked if the presentation could be sent out. Staff emailed presentation to commissioners on 2/13/20.

Superintendent Sparacino passed out the Superintendent's Report. Staff emailed

the report to commissioners on 2/13/20.

**ADJOURNMENT**

Chair Kenton adjourned the meeting at 7:43 p.m.