



# City of Sunnyvale

## Meeting Minutes - Final

### Board of Library Trustees

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Monday, February 1, 2021

7:00 PM

Telepresence Meeting: City Web Stream

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#### **Teleconference Notice**

#### **CALL TO ORDER**

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, the meeting was conducted telephonically.

Chair Lai called the meeting to order at 7:00 p.m.

#### **ROLL CALL**

**Present:** 4 - Chair Carey Wingyin Lai  
Vice Chair Sharlene Wang  
Board Member Mark Isaak  
Board Member Rahul Jain

Council liaison Cisneros (present)

#### **PRESENTATION**

[21-0220](#) PRESENTATION - Library Mobile App Overview

Adult services librarian, Ross Moriarty, presented the Library Mobile App presentation. Ross explained the many features of the new library app.

[21-0221](#) PRESENTATION - Library Trends and Data Visualization

Superintendent Steve Sloan presented the Library Trends and Data Visualization options. The board expressed that they would like to see data with graphics and on a quarterly basis.

#### **ORAL COMMUNICATIONS**

None.

#### **CONSENT CALENDAR**

Board Member Jain moved and Vice Chair Wang seconded, approval of the consent calendar as presented. The motion carried by the following vote:

**Yes:** 4 - Chair Lai  
Vice Chair Wang  
Board Member Isaak  
Board Member Jain

**No:** 0

[21-0219](#) Approve the Board of Library Trustees Meeting Minutes of January 4, 2021

Approve the Board of Library Trustees Minutes of January 4, 2021 as submitted.

### **STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES**

### **NON-AGENDA ITEMS & COMMENTS**

#### **-Board Member Comments**

Board Members asked and staff answered:

-Could the paper bags being used for pick-ups be recycled or re-used by the library? The library is not currently reusing the bags for sanitary reasons.

-Is there an existing procedure in place to sanitize library materials? There isn't a cost effective, practical way to sanitize library materials. Studies have examined how long the virus can remain viable on various library materials, and in the case of books, the virus is no longer detectable after 24 hours in an unstacked condition. Staff has found that there is typically more than 24 hours between material use, and it's incumbent upon the user to practice good sanitary practices including frequent washing of hands, and not touching one's face.

#### **-Staff Comments**

Superintendent Steve Sloan updated the board regarding: stay at home order has been lifted, but the library will remain closed offering appointment only service.

### **ADJOURNMENT**

Chair Lai adjourned the meeting at 7:59 p.m.