



# City of Sunnyvale

## Meeting Minutes - Final

### Board of Library Trustees

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Monday, September 13, 2021

7:00 PM

Teleconference Meeting: City Web  
Stream

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#### Special Meeting

#### Teleconference Notice

#### CALL TO ORDER

Pursuant to Section 3 of Executive Order N-29-20 (March 17, 2020) and Section 42 of Executive Order N-08-21 (June 11, 2021), issued by Governor Newsom, the meeting was conducted telephonically.

Chair Wang called the meeting to order at 7:00 p.m.

#### ROLL CALL

**Present:** 5 - Chair Sharlene Wang  
Vice Chair Mark Isaak  
Board Member Kathy Boelter  
Board Member Rahul Jain  
Board Member Andrew Ma

Council Liaison Melton (absent)

#### PRESENTATION

##### [21-0879](#) PRESENTATION - Library Materials Budget

Superintendent Steve Sloan presented an overview of the library's materials budget, which included: traditional (books, periodicals, audiobooks, CDs, DVDs, videogames), digital (eBooks, eAudio, streaming), and library of things (energy toolkits, cookie cutters, Chromebooks, hotspots, induction cooktops, auto repair toolkits).

#### ORAL COMMUNICATIONS

None.

**CONSENT CALENDAR**

Vice Chair Isaak moved and Board Member Jain seconded, approval of the consent calendar as presented. The motion carried by the following vote:

**Yes:** 5 - Chair Wang  
Vice Chair Isaak  
Board Member Boelter  
Board Member Jain  
Board Member Ma

**No:** 0

- 1.A**     [21-0878](#)     Approve the Board of Library Trustees Meeting Minutes of August 2, 2021

Approve the Board of Library Trustees Minutes of August 2, 2021 as submitted.

**PUBLIC HEARINGS/GENERAL BUSINESS**

- 2**     [21-0880](#)     Preliminary Discussion of 2022 Master Work Plan

Superintendent Steve Sloan spoke about items on the Master Work Plan, and requested Board input on topics of interest for 2022. Board members suggested branch library, strategic plan, diversity, equity and inclusion (particularly as it related to branch library collections), book suggestion process overview, patron engagement, marketing, and staff training and development.

Chair Wang opened the public hearing, and there being no public testimony, closed the public hearing.

**STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES****NON-AGENDA ITEMS & COMMENTS****-Board Member Comments**

None.

**-Staff Comments**

Superintendent Steve Sloan spoke about: Board of Library Trustees October meeting canceled; Friends of the Library sale on Saturday, September 18; increases in patron count during Friends sales; and ongoing virtual programs/meetings at the library.

**ADJOURNMENT**

Chair Wang adjourned the meeting at 8:03 p.m.