



City of Sunnyvale

Meeting Minutes - Administrative Draft Board of Building Code Appeals

Wednesday, July 21, 2021

6:00 PM

Telepresence Meeting: City Web Stream

CALL TO ORDER

Pursuant to Section 3 of Executive Order N-29-20 (March 17, 2020) and Section 42 of Executive Order N-08-21 (June 11, 2021), issued by Governor Newsom, the meeting was conducted telephonically.

Chief Building Official Suzanne Park called the meeting to order at 6:04 p.m. via teleconference.

ROLL CALL

Present: 5 - Board Member Rahul Jain
Board Member Adam Kroll
Board Member Gregory McNutt
Board Member Sudeshna Pabi
Board Member Yonghong Shen

All Board Members attended via teleconference.

PRESENTATION

[21-0742](#) Introduction of Vincent Anderson, Civilian Fire Marshall

Civilian Fire Marshall Vincent Anderson provided an introduction and brief overview of his background. He also provided an overview of the Fire and Environmental Services program.

ORAL COMMUNICATIONS

None.

PUBLIC HEARINGS/GENERAL BUSINESS

1 [21-0743](#) Selection of Chair and Vice Chair

Chief Building Official Suzanne Park provided an overview of the nomination

process.

Public Hearing opened at 6:19 p.m.

No speakers.

Public Hearing closed at 6:19 p.m.

Nominations were opened for Chair to the Board of Building Code Appeals. Board Member McNutt nominated Board Member Shen. Board Member Shen accepted the nomination.

Ms. Park called for further nominations. No further nominations were presented.

Vote on nomination for Chair:

Yes: 5 - Board Member Jain
Board Member Kroll
Board Member McNutt
Board Member Pabi
Board Member Shen

No: 0

Nominations were opened for Vice Chair to the Board of Building Code Appeals. Board Member McNutt nominated Board Member Kroll. Board Member Kroll accepted the nomination.

Ms. Park called for further nominations. No further nominations were presented.

Vote on nomination for Vice Chair:

Yes: 5 - Board Member Jain
Board Member Kroll
Board Member McNutt
Board Member Pabi
Board Member Shen

No: 0

STANDING ITEM: CONSIDERATION OF POTENTIAL STUDY ISSUES

Chief Building Official Suzanne Park reported that there are no standing study issue items for consideration.

NON-AGENDA ITEMS & COMMENTS

• **Board Members Comments**

None.

• **Staff Comments**

None.

ADJOURNMENT

Chief Building Official Suzanne Park adjourned the meeting at 6:29 p.m.