



City of Sunnyvale

Agenda Item-No Attachments (PDF)

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REPORT TO COUNCIL

SUBJECT

Approve Modification to Contract for Youth Workforce Development Services

BACKGROUND

As approved by Council in February 2015 and approved by the Governor in July, San Mateo County is now part of the NOVA consortium. NOVA receives Workforce Innovation and Opportunity Act funding to provide workforce development services to the residents and businesses of San Mateo County. All services are currently outsourced to three service providers. These contracts were approved by Council on June 23, 2015.

EXISTING POLICY

Council Policy 5.1.1: Socio-Economic - Goals and Policies: Education and Training Goal 5.1F: Provide job training and employment services, within constraints of operative Federal regulations and available Federal funding, to address the locally-determined employment and training needs of economically disadvantaged residents and others with special needs.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(4) in that it is a fiscal activity that does not involve any commitment to any specific project which may result in a potential significant impact on the environment.

DISCUSSION

The Workforce Innovation and Opportunity Act (WIOA), which became effective July 1, 2015, shifts the primary program focus of the youth program to support the educational and career success of out-of-school youth. Programs must be designed so that a minimum of 75 percent of contract funds are expended on services to out-of-school youth. By comparison, the requirement under the Workforce Investment Act was 30 percent.

NOVA contracts with two organizations in San Mateo County to provide services to youth under WIOA: JobTrain in Menlo Park, and Jefferson Union High School District in Daly City. JobTrain is in need of additional funding in the amount of \$50,000 to accomplish its contractual goals. Its original participant plan anticipated several youth being carried in from program year 2014-15. In reality, fewer youth were carried in, resulting in a larger number being newly enrolled in services in the current program year. These newly enrolled youth, particularly the out-of-school youth, require vocational training and work experience at an additional cost.

JobTrain has submitted revised budget and participant plans, which are reflected in the proposed Modification No. 1 (Attachment 1). NOVA's WIOA youth allocation will cover the addition of \$50,000

to the JobTrain agreement.

FISCAL IMPACT

The source of funds for the services in this contract is WIOA funds. Since funds are obligated to programs only based upon appropriations dedicated to NOVA, sufficient WIOA funds will exist to cover all anticipated obligations of day-to-day program operations. If funding is cut, then staffing and program services will be accordingly reduced.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's website.

RECOMMENDATION

Approve the modification of the Agreement with JobTrain for youth workforce development services, as presented in Attachment 1 of the staff report, and authorize the City Manager to Execute the Agreement increasing the not-to-exceed amount by \$50,000 for a new not-to-exceed amount of \$400,000 for services through June 30, 2016.

Prepared by: Jeanette Langdell, Employment Training Manager

Reviewed by: Kris Stadelman, Director, NOVA Workforce Services

Reviewed by: Walter C. Rossmann, Assistant City Manager

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Modification #1 to Agreement No. 002-301-16
2. Original JobTrain Youth Contract