



City of Sunnyvale

Agenda Item-No Attachments (PDF)

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REPORT TO COUNCIL

SUBJECT

Annual Review and Approval of City's Code of Ethics and Conduct for Elected and Appointed Officials

DISCUSSION

This report represents Council's annual opportunity to review and revise the City's Code of Ethics and Conduct for Elected and Appointed Officials (hereafter referred to as "the Code") (See Attachment 1). Council policy requires that this review be performed shortly after the selection of the Mayor and/or Vice Mayor each year.

The Code contains a section on ethical standards and a section on conduct which describes the manner in which officials should treat one another, City staff, constituents, and others with whom they may come in contact while representing the City.

No changes to the Code are proposed by staff. The City's boards and commissions that meet on a regular basis completed their annual review of the Code during the months of September 2015 - March 2016 and no specific suggestions were made to revise the Code. The Board of Building Code Appeals, which meets only on an as-needed basis, will complete the annual review at their next scheduled meeting.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" with the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378 (b) (5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

EXISTING POLICY

2015 Code of Ethics and Conduct for Elected and Appointed Officials.

FISCAL IMPACT

There is no fiscal impact associated with this report.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's website.

RECOMMENDATION

Review and approve the 2016 Code of Ethics and Conduct for Elected and Appointed Officials with no changes from the 2015 Code as set forth in Attachment 1 of the report.

Prepared by: Lisa Natusch, Deputy City Clerk

Approved by: Walter C. Rossmann, Assistant City Manager

Approved by: Deanna J. Santana, City Manager

ATTACHMENT

1. Proposed 2016 Code of Ethics and Conduct for Elected and Appointed Officials