



City of Sunnyvale

Agenda Item-No Attachments (PDF)

File #: 16-0602, Version: 1

REPORT TO COUNCIL

SUBJECT

Board/Commission Resignation (Information Only)

DISCUSSION

This report informs Council that Omar Din, who was appointed to the Parks and Recreation Commission on February 23, 2016 and serving a term to expire June 30, 2018, resigned from the board effective July 14, 2016. A letter of resignation has been filed with the Office of the City Clerk. With this resignation, the Parks and Recreation Commission will have four members.

This vacancy has been included in the recruitment process for the September 2016 board and commission appointments.

EXISTING POLICY

Administrative Policy, Chapter 1, General Management, Article 15, Section 2, Subdivision 8 states that when a resignation letter is received, staff shall prepare an Information Only Report to Council that indicates the resignation(s) and specifies the process staff recommends to fill the new vacancy.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's website.

Prepared by: Lisa Natusch, Deputy City Clerk

Reviewed by: Walter C. Rossmann, Assistant City Manager

Approved by: Deanna J. Santana, City Manager