



City of Sunnyvale

Agenda Item-No Attachments (PDF)

File #: 16-0945, Version: 1

REPORT TO COUNCIL

SUBJECT

Board/Commission Resignations (Information Only)

DISCUSSION

Larry Klein, who was appointed to the Planning Commission on July 1, 2016 and serving a term to expire June 30, 2020, resigned from the commission effective September 13, 2016. A letter of resignation has been filed with the Office of the City Clerk. With this resignation, the Planning Commission has six members.

In addition, Dennis Chiu, who was appointed to the Housing and Human Services Commission on July 1, 2014 and serving a term to expire June 30, 2018, resigned from the commission effective September 21, 2016. A letter of resignation has been filed with the Office of the City Clerk. With this resignation, the Housing and Human Services Commission has six members.

The Planning Commission vacancy has been included in the recruitment process for the October 2016 board and commission appointments. The Housing and Human Services Commission vacancy will be included in the recruitment process for early 2017 appointments in order to allow adequate time to advertise the vacancy.

EXISTING POLICY

Administrative Policy, Chapter 1, General Management, Article 15, Section 2, Subdivision 8 states that when a resignation letter is received, staff shall prepare an Information Only Report to Council that indicates the resignation(s) and specifies the process staff recommends to fill the new vacancy.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's website.

Prepared by: Lisa Natusch, Deputy City Clerk

Reviewed by: Walter C. Rossmann, Assistant City Manager

Approved by: Deanna J. Santana, City Manager