



City of Sunnyvale

Agenda Item-No Attachments (PDF)

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REPORT TO SUBCOMMITTEE

SUBJECT

Overview of FY 2016/17 Grants Allocation Process

BACKGROUND

Each year, the City Council awards funding to support community events and neighborhood programs through two grant programs: 1) Community Event Grants and 2) Neighborhood Grants. In FY 2016/17, the City Council approved five Community Event Grants for a total of \$10,200 and nine Neighborhood Grants for a total of \$6,248. However, the number of grant applications exceeded the available funding. Consequently, the Community Event and Neighborhood Grant Distribution Subcommittee (Subcommittee) recommended, and the City Council approved, an allocation of \$900 from the Council Service Level Set Aside Fund in order to fund two additional grants.

The purpose of this report is to provide the Committee with an overview of the FY 2016/17 process including a summary of performance for each grantee.

EXISTING POLICY

Council Policy 7.2.1, Community Engagement - Goals and Policies
Council Policy 7.2.18, Special Events

ENVIRONMENTAL REVIEW

N/A

DISCUSSION

The FY 2016/17 Subcommittee consisted of Mayor Glenn Hendricks and Councilmembers Davis and Martin-Milius. Councilmember Martin-Milius served as Chair. The Committee met twice; first, to review and approve the application materials; and 2) to review grant applications and develop recommendations for Council approval. The Council approved the Subcommittee's recommendations as presented by Chair Martin-Milius at their meeting of June 28, 2016.

The total number of Community Event grant applications received was seven for a total of \$22,025. The total number of Neighborhood Grant applications was eleven for a total of \$9,355. The Committee recommended the funding of five Community Event applications. After conducting their deliberations, the Subcommittee expressed interest in funding more funding requests than was allowed within the available funding. It was recommended that two applications (Evelyn Glen Owners Association and Hazelheads Group) for a total of \$900 be recommended to Council should funding be available from the Council Service Level Set Aside Fund. Funding was available and an additional, one-time allocation of \$900 was approved.

Staff has prepared this report and enclosed attachments in an effort to provide background for the

Subcommittee's FY 2016/17 allocation process. These documents include:

1. FY 2016/17 Memorandum to Subcommittee (February)
2. FY 2016/17 Report to Subcommittee (June)
3. FY 2016/17 Report to Council (June)
4. FY 2016/17 Funding Worksheet

In addition, staff has prepared a grant recap for each of the grant programs to provide a short summary of grantee performance. It should be noted that these recaps present year-to-date performance as some proposed grant activities are scheduled for later in the year.

FISCAL IMPACT

No fiscal impact is anticipated as this report represents a general oversight of the prior year's grant allocation processes.

PUBLIC CONTACT

Public contact was made through posting of the Subcommittee agenda on the City's official-notice bulletin board, on the City's website, and the availability of the agenda and report in the Office of the City Clerk.

ALTERNATIVES

1. Accept the staff report.
2. Provide other direction as appropriate.

STAFF RECOMMENDATION

Alternative 1: Accept the staff report on the FY 2016/17 Community Event and Neighborhood Grant Processes

Prepared by: Alisha Rodrigues, Community Services Coordinator

Reviewed by: Daniel Wax, Superintendent of Community Services

Approved by: Cynthia E. Bojorquez, Director of Library and Community Services

ATTACHMENTS

1. FY 2016/17 Memorandum to Subcommittee (February)
2. FY 2016/17 Report to Subcommittee (June)
3. FY 2016/17 Report to Council (June)
4. FY 2016/17 Funding Worksheet
5. FY 2016/17 Community Event Grant Program Grantee Recap
6. FY 2016/17 Neighborhood Grant Program Grantee Recap