



City of Sunnyvale

Agenda Item-No Attachments (PDF)

File #: 17-0296, Version: 1

REPORT TO COUNCIL

SUBJECT

Authorize the Issuance of a Purchase Order for Five Police Interceptor Utility Vehicles for Patrol Use (F17-085)

REPORT IN BRIEF

Approval is requested to authorize the issuance of a Purchase Order to Towne Ford Sales of Redwood City in the amount of \$149,774 (including tire fees and sales tax), for five (5) police Interceptor utility vehicles to be used by the Department of Public Safety.

EXISTING POLICY

Pursuant to Chapter 2.08 of the Municipal Code, Council approval is required for the procurement of goods and/or services greater than \$100,000.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment.

BACKGROUND AND DISCUSSION

The City currently uses a combination of Ford Interceptor sedans and Ford Interceptor utility vehicles for patrol services. The economical operation of the City's fleet requires that vehicles and equipment be replaced before operating costs become excessive, in accordance with annual replacement schedules. In FY2017/18, five Interceptor sedans are up for replacement. The vehicles have accumulated 100,000 miles or are ten years old and are at or near the end of their useful life.

An Invitation for Bids (IFB) to replace the vehicles was issued through the City's Onvia Demand Star public procurement network. Sealed bids were opened on March 1, 2017 with one bid being received. The bid summary is contained in Attachment 1. The sole bid received was from Towne Ford Sales of Redwood City. Even though only one bid was received, the pricing submitted by Towne Ford was less than pricing obtained through purchasing cooperatives that City utilizes for certain procurements.

FISCAL IMPACT

Budgeted funding is available in the Fleet Equipment Replacement Account.

Funding Source

The City's Fleet vehicles are funded by the City's General Services Fund, Fleet Services Sub-Fund which provides for ongoing fleet equipment replacement. Contribution to the fund for replacement for

Police Interceptors come from the General Fund.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's website.

RECOMMENDATION

Authorize the issuance of a Purchase Order in the amount of \$149,774 (including tire fees and sales tax), in substantially the same form as Attachment 1 to the report, to Towne Ford Sales of Redwood City for five Police Interceptor Utility Vehicles.

Prepared by: Noel Dietz, Acting Purchasing Officer

Reviewed by: Timothy J. Kirby, Director of Finance

Reviewed by: Phan Ngo, Director of Public Safety

Reviewed by: Manuel Pineda, Director of Public Works

Reviewed by: Walter C. Rossmann, Assistant City Manager

Approved by: Deanna J. Santana, City Manager

ATTACHMENTS

1. Draft Purchase Order
2. Bid Summary