



# City of Sunnyvale

## Agenda Item-No Attachments (PDF)

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File #: 17-0134, Version: 1

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### **REPORT TO COUNCIL**

#### **SUBJECT**

Board/Commission Resignation (Information Only)

#### **DISCUSSION**

This report informs Council that Kevin Jackson, who was appointed to the Bicycle and Pedestrian Advisory Commission on July 1, 2016 and serving a term to expire June 30, 2020, resigned from the commission effective March 21, 2017. A letter of resignation has been filed with the Office of the City Clerk. With this resignation, the Bicycle and Pedestrian Advisory Commission has six members.

The Bicycle and Pedestrian Advisory Commission vacancy will be included in the summer recruitment process.

#### **EXISTING POLICY**

Administrative Policy, Chapter 1, General Management, Article 15, Section 2, Subdivision 8 states that when a resignation letter is received, staff shall prepare an Information Only Report to Council that indicates the resignation(s) and specifies the process staff recommends to fill the new vacancy.

#### **PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's website.

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