



# City of Sunnyvale

## Agenda Item-No Attachments (PDF)

---

File #: 17-0188, Version: 1

---

### **REPORT TO COUNCIL**

#### **SUBJECT**

Board/Commission Resignation (Information Only)

#### **DISCUSSION**

Petya Kisyova, who was appointed to the Sustainability Commission on July 1, 2014 and serving a term to expire June 30, 2018, and appointed to the Board of Building Code Appeals on July 1, 2015 and serving a term through June 30, 2019, resigned from the board and the commission effective July 26, 2017. A letter of resignation has been filed with the Office of the City Clerk.

The Sustainability Commission and Board of Building Code Appeals vacancies will be included in the upcoming recruitment process for August appointments.

#### **EXISTING POLICY**

Administrative Policy, Chapter 1, General Management, Article 15, Section 2, Subdivision 8 states that when a resignation letter is received, staff shall prepare an Information Only Report to Council that indicates the resignation(s) and specifies the process staff recommends to fill the new vacancy.

#### **PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's website.

Prepared by: Lisa Natusch, Deputy City Clerk

Approved by: Walter C. Rossmann, Assistant City Manager for Deanna J. Santana, City Manager