



City of Sunnyvale

Agenda Item-No Attachments (PDF)

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REPORT TO COUNCIL

SUBJECT

Appoint Applicants to the Bicycle and Pedestrian Advisory Commission, Board of Library Trustees, Heritage Preservation Commission, Housing and Human Services Commission, Parks and Recreation Commission, Personnel Board, and Planning Commission and Sustainability Commission

BACKGROUND

DISCUSSION

The City has ten Council-appointed boards and commissions to recommend and advise City Council on specific policy-related issues for possible Council study and action, and to provide a forum and opportunity for broad community participation in the identification and prioritization of those issues. The term length for boards and commissions is four years, with staggered terms expiring June 30 of each year. Council makes appointments annually in May to fill seats with expiring terms to serve with an effective date of July 1. In addition, the Council fills vacancies as necessary quarterly throughout the year.

Per Council Policy 7.2.19 Boards and Commissions, appointments of board and commission members are placed on the City Council meeting agenda. The appointment process is conducted by one of the following two methods, at the discretion of the Mayor:

- Individual Candidate Votes: The Mayor will announce by board or commission each vacancy including its term, and then will read each applicant's name. Council will vote on each applicant. The candidate receiving the most affirmative votes and at least four affirmative votes, will be appointed. The process is repeated for each board or commission.
- Paper Votes: The Mayor will announce each board or commission in an order predetermined by the City Clerk to facilitate a speedy process and to accommodate applicants who specify multiple preferences. The City Clerk will distribute individual voting sheets to be completed by each Councilmember. The candidate receiving the most votes and at least four affirmative votes will be appointed.

Resolving ties: Should a tie between the candidates receiving the most affirmative votes occur, the affected applicants will be voted on again. If a tie still remains, and the affected applicants each have received at least four affirmative votes, the Mayor would ask the City Attorney to draw the name of the person to be appointed.

Should no candidate receive at least four affirmative votes, the vacancy will remain.

Below is the list of current applicants, the applicants' preferences as indicated on their application (when the applicant has applied for more than one board or commission), and terms of appointments. Applicant information is available upon request from the Office of the City Clerk at cityclerk@sunnyvale.ca.gov or 408-730-7483:

Arts Commission (one term to 6/30/2023)

Melanie Holthaus (2nd preference)

Bicycle and Pedestrian Advisory Commission (Category One, one term to 6/30/2021 and one term to 6/30/2023*)

Daniel Hafeman (Category One - only preference)

Board of Building Code Appeals (two terms to 6/30/2023)

No applicants

Board of Library Trustees (one term to 6/30/2023)

Narottam Joshi (2nd preference)

Mark Isaak (only preference) - Incumbent

Jefferey Brenion (only preference)

Heritage Preservation Commission (two terms to 6/30/2023)

Jodi Marvet (only preference)

Melanie Holthaus (1st preference)

Dawn Hopkins (only preference) - Incumbent

Housing and Human Services Commission (one term to 6/30/2022 and one term to 6/30/2023)

Melanie Holthaus (3rd preference)

Narottam Joshi (3rd preference)

Emily White (only preference)

Parks and Recreation Commission (two terms to 6/30/2023)

Narottam Joshi (1st preference)

Prakash Giri (only preference) - Incumbent

Personnel Board (Council-Nominated Seat, two terms to 6/30/2023)

Barbara Schmidt (only preference) - Incumbent

Planning Commission (two terms to 6/30/2023)

Carol Weiss (only preference) - Incumbent

David Simons (only preference) - Incumbent

Wendi Zhang (only preference)

Sustainability Commission (one term to 6/30/2023**)

Narottam Joshi (Category One - 4th preference)

Murali Srinivasan (Category One - only preference)

* Bicycle and Pedestrian Advisory Commission must have four Category One members (resident and

registered voter of the City) and three Category Two members (contributing member of Parent Teacher Association, neighborhood association, principal/teacher from Sunnyvale schools); the balance of the current makeup is two Category One and three Category Two members.

**** Sustainability Commission must have a minimum of three Category One members (Sunnyvale registered voter) and a minimum of one Category Two member(s) (member of the Sunnyvale business community); the balance of the current makeup is four Category One and two Category Two members.**

Terms will be effective July 1, 2019. Following appointments, the staff liaison for each board or commission will provide a board/commission-specific orientation and each new member is required to take the Oath of Office, sign the Model of Excellence and attend the board and commission orientation hosted by the Office of the City Clerk. A ceremonial oath will be offered to all incoming members. Continuing vacancies will be scheduled for the recruitment process in August 2019.

EXISTING POLICY

Council Policy 7.2.19 Boards and Commissions

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental, organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

None.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Senior Center, Community Center and Department of Public Safety; and by making the agenda and report available at the Sunnyvale Public Library, the Office of the City Clerk and on the City's website.

ALTERNATIVES

1. Appoint commissioners from the applicants listed in this report.
2. Provide other direction to staff on how to proceed.

STAFF RECOMMENDATION

Staff makes no recommendation.

Prepared by: David Carnahan, City Clerk

Reviewed by: Jaqui Guzmán, Deputy City Manager

Approved by: Kent Steffens, City Manager