



City of Sunnyvale

Agenda Item-No Attachments (PDF)

File #: 20-0348, Version: 1

REPORT TO COUNCIL

SUBJECT

Study Issue Presentation Dates for Recommended Studies in 2020 (Information Only)

BACKGROUND

At its Study/Budget Issues Workshop on February 27, 2020, Council reviewed and prioritized the proposed 2020 Study Issues. Upon establishing the inventory of study issues, the next step in the process is for the City Manager to assess the organization's capacity to undertake the Council prioritized study issues, evaluate their connection to the Council policy priorities and operational initiatives, and balance the study issues with the delivery of core services. This report presents the start date and tentative Council presentation dates for items recommended for study in 2020.

Budget Issues presented during the workshop with a Council action to "Refer" are evaluated and approved through the budget adoption process.

EXISTING POLICY

Council Policy 7.3.26 Study Issues Process

Council Policy 7.1.7 Budget Issues Process

Council Policy 7.3.1 Legislative Management- Goals and Policies

Policy A1: Utilize the General Plan as the City's principal long-range planning tool; utilize the Resource Allocation Plan and Program Outcome Statements as the City's principal mid-range planning tool; and utilize the Council Study Calendar as the City's principal short-range planning tool.

DISCUSSION

At the February 27 Study/Budget Issues Workshop, Council reviewed 38 Study Issues to rank and prioritize for the 2020 Work Plan. Sixteen Study Issues were ranked by Council for City Manager assessment and consideration. This year, there were two Budget Issues presented for Council consideration (Attachment 1). One was dropped and one was referred to the budget process.

Since the February 27 workshop, staff has assessed its ability to undertake Council's prioritized issues, taking into consideration departmental workloads and available resources. Attached are the presentation dates for the 2020 Council-ranked Study Issues (Attachment 2). Study Issues not undertaken for study are considered "below the line" and are considered deferred and brought back to Council for consideration at the following year's Study/Budget Issues Workshop. This year ten study issues were identified as "below the line," and six recommended for study, along with the 20 continuing study issues from the 2019 Work Plan. The 2020 Work Plan will therefore include a total of 26 Study Issues, and one Budget Issue pending final approval through the budget adoption process. Every effort will be made to keep study and budget issues on track to meet the identified calendar. The City's Study/Budget Issues webpage will be updated throughout the year with any changes to dates or completion status. The webpage can be found at

sunnyvale.ca.gov/government/council/study/default.htm.

Revised Study/Budget Issues

During the Study Issues Workshop, Council voted to direct staff to meet and confer with the Duo Duo Project regarding Study Issue *LCS 20-02 Evaluate the Feasibility of Sunnyvale Library and Community Services Hosting an Annual Halloween Pet Parade* to discuss the scope of the study issue.

Council also voted that if Study Issue *DPW 20-15 Cricket Stadium at Baylands Park* is ranked above the line, to direct the City Manager to meet and confer with USA Cricket/American Cricket Enterprises to discuss a partnership that could include funding.

The five Study Issues noted below require funding and, consistent with past practice, will be considered within the context of the City's overall fiscal condition as Budget Supplements to be considered further in the City Manager's FY 2020/21 Recommended Budget. The one referred budget issue will be presented as Budget Supplements for Council consideration with the FY 2020/21 Recommended Budget.

Study Issue	Title	Cost
CDD 20-01	Updates to the Single-Family Home Design Techniques Document	\$100,000
DPW 20-15	Cricket Stadium at Baylands Park	\$200,000
DPW 20-02	Improve Bicycle and Pedestrian Access at Sunnyvale Caltrain Station	\$350,000
ESD 17-01	Eliminate the Use of Chemical Pesticides on City Owned or Leased Property	\$100,000
LCS 20-03	Assessment of Needs for Additional/Expanded Outdoor Sports Programs and Facilities	\$65,000
Total Cost		\$815,000

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, Sunnyvale Public Library and Department of Public Safety; and by making the agenda and report available at the Office of the City Manager and on the City's website.

Prepared by: Michelle Zahraie, Management Analyst

Reviewed by: Teri Silva, Assistant City Manager

Approved by: Kent Steffens, City Manager

ATTACHMENT

1. Budget Issues Referred to the Budget Approval Process
2. Presentation Dates for 2020 Council-ranked Study Issues