



File #: 20-0006, Version: 1

REPORT TO COUNCIL

SUBJECT

Parks and Recreation Commission Resignation; and Appoint Applicants to the Arts Commission, Bicycle and Pedestrian Advisory Commission, Board of Building Code Appeals, Board of Library Trustees, Heritage Preservation Commission, Housing and Human Services Commission, Parks and Recreation Commission, Personnel Board, Planning Commission and Sustainability Commission

DISCUSSION

Resignation

This report informs the Council of the following resignation from a City commission.

Lauren DeCarlo, who was appointed to the Parks and Recreation Commission on October 8, 2019 and serving a term to expire June 30, 2023, resigned from the Commission, effective January 30, 2020.

A letter of resignation has been filed with the Office of the City Clerk.

The Parks and Recreation Commission vacancy is included in the current recruitment process for appointments.

Appointments

The City has ten Council-appointed boards and commissions to recommend and advise City Council on specific policy-related issues for possible Council study and action, and to provide a forum and opportunity for broad community participation in the identification and prioritization of those issues. The term length for boards and commissions is four years, with staggered terms expiring June 30 of each year. Council makes appointments annually in May or June to fill seats with expiring terms to serve with an effective date of July 1. In addition, the Council fills vacancies as necessary quarterly throughout the year.

Per Council Policy 7.2.19 Boards and Commissions, appointments of board and commission members are placed on the City Council meeting agenda. When one or more Councilmembers participate via teleconference, the appointment process is conducted by Individual Candidate Votes: The Mayor will announce by board or commission each vacancy including its term, and then will read each applicant's name. Council will vote on each applicant. The candidate receiving the most affirmative votes and at least four affirmative votes, will be appointed. The process is repeated for each board or commission.

Resolving ties: Should a tie between the candidates receiving the most affirmative votes occur, the affected applicants will be voted on again. If a tie still remains, and the affected applicants each have

received at least four affirmative votes, the Mayor would ask the City Attorney to draw the name of the person to be appointed.

Should no candidate receive at least four affirmative votes, the vacancy will remain.

Below is the list of current applicants, the applicants' preferences as indicated on their application (when the applicant has applied for more than one board or commission), and terms of appointments. Applicant information is available upon request from the Office of the City Clerk at cityclerk@sunnyvale.ca.gov or 408-730-7483:

Arts Commission (one term to 6/30/2024)

Jack Lem (2nd preference)

Susannah Vaughan (only preference) - Incumbent

Bicycle and Pedestrian Advisory Commission (two terms to 6/30/2024*)

Richard Mehlinger (Category One - only preference) - Incumbent

Timothy Oey (Category One - only preference) - Incumbent

Gregory Dibb (Category One - 3rd preference)

Board of Building Code Appeals (two terms to 6/30/2024)

Gregory McNutt (only preference) - Incumbent

Board of Library Trustees (two terms to 6/30/2024)

Luise Froessl (only preference)

Jack Lem (1st preference)

Alysa Cisneros (only preference)

Samantha Scott (only preference)

Gregory Dibb (2nd preference)

Rahul Jain (only preference)

Heritage Preservation Commission (two terms to 6/30/2024)

Jilian Cadouri (only preference)

Steve Caroompas (only preference) - Incumbent

Housing and Human Services Commission (two terms to 6/30/2024)

Jack Lem (3rd preference)

Josh Grossman (only preference) - Incumbent

Elinor Stetson (only preference) - Incumbent

Mr. Grossman's Request for Reappointment was received on May 29, 2020, after the May 13 and 26 City Council interviews and is included as Attachment 1 to the report. An interview with the City Council is not required for an applicant to be considered for appointment to a board or commission.

Parks and Recreation Commission (one term to 6/30/2023; one term to 6/30/2024)

Daniel Bremond (only preference)

Gregory Dibb (1st preference)

Personnel Board (Employee-Nominated Seat, one term to 6/30/2024**)

Patti Selan (only preference) - Incumbent

The City received an application from Jim Davis; however, Mr. Davis is unable to serve on the Personnel Board due to his prior service as a City employee per Charter Section 1007.

Planning Commission (two terms to 6/30/2024)

John Howe (only preference) - Incumbent

Daniel Howard (only preference) - Incumbent

Sustainability Commission (two terms to 6/30/2024***)

Kristel Wickham (Category One - only preference) - Incumbent

* Bicycle and Pedestrian Advisory Commission must have four Category One members (resident and registered voter of the City) and three Category Two members (contributing member of Parent Teacher Association, neighborhood association, principal/teacher from Sunnyvale schools); the balance of the current makeup is two Category One and three Category Two members.

** No employee nominations were received for the Personnel Board following six months of written notification to Classified Employees; the City Council may appoint a person directly to fill this vacancy.

*** Sustainability Commission must have a minimum of three Category One members (Sunnyvale registered voter) and a minimum of one Category Two member(s) (member of the Sunnyvale business community); the balance of the current makeup is three Category One and two Category Two members.

Terms will be effective July 1, 2020. Following appointments, the staff liaison for each board or commission will provide a board/commission-specific orientation and each new member is required to take the Oath of Office, sign the Model of Excellence and attend the board and commission orientation hosted by the Office of the City Clerk. A ceremonial oath will be offered to all incoming members. Continuing vacancies will be scheduled for the recruitment process in August 2020.

EXISTING POLICY

Council Policy 7.2.19 Boards and Commissions

Administrative Policy, Chapter 1, General Management, Article 15 Boards and Commissions

ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental, organizational or administrative activity that will not result in direct or indirect changes in the environment.

FISCAL IMPACT

None.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board

outside City Hall, Sunnyvale Public Library and Department of Public Safety; and by making the agenda and report available at the Office of the City Clerk and on the City's website.

ALTERNATIVES

1. Appoint commissioners from the applicants listed in this report.
2. Provide other direction to staff on how to proceed.

STAFF RECOMMENDATION

Staff makes no recommendation.

Prepared by: David Carnahan, City Clerk
Reviewed by: Teri Silva, Assistant City Manager
Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Josh Grossman Board and Commission Request for Reappointment