



City of Sunnyvale

Agenda Item-No Attachments (PDF)

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REPORT TO COUNCIL

SUBJECT

Authorize the Issuance of a Blanket Purchase Order to Ferguson Enterprises, LLC for Meter Boxes, Lids and Vaults (F20-101)

STAFF RECOMMENDATION

Take the following actions:

- Authorize the issuance of a blanket purchase order in a not-to exceed amount of \$175,000, in substantially the same form as Attachment 2 to the report, to Ferguson Enterprises, LLC for meter boxes, lids and vaults; and
- Authorize the City Manager to amend and renew the purchase order for two additional one-year periods, subject to available budget, if pricing and service remain acceptable to the City

BASIS FOR RECOMMENDATION

An Invitation for Bids was advertised on the Demandstar public procurement network on February 11, 2020. Sealed bids were opened on March 4, with two (2) responsive bids received. Ferguson Enterprises, LLC submitted the lowest responsive and responsible bid in the amount of \$120,985.21 (Bid Items A1-A5: \$95,337.26; Bid Items B1-B9: \$23,509.55; Bid Item C1: \$2,138.40). See Attachment 1 - Bid Summary.

ENVIRONMENTAL REVIEW

This project is exempt under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301(c), minor alteration of existing facilities, mechanical equipment, highways and streets involving negligible or no expansion of use beyond that which presently exists.

FISCAL IMPACT

Funding is available in the Water Supply and Distribution Fund. The Purchase Order amount is recommended to be higher than bid to account for potential additional costs from future development projects.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, Sunnyvale Public Library and Department of Public Safety; and by making the agenda and report available at the Office of the City Clerk and on the City's website.

Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Bid Summary

2. Draft Blanket Purchase Order
3. 806351 - Land Development & Capital Construction Information Sheet