



# City of Sunnyvale

## Agenda Item-No Attachments (PDF)

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### **SUBJECT**

Review Three Draft Requests for Proposals for: 1) FY 2021/22 and FY 2022/23 CDBG Human Services Grants; 2) FY 2021/22 CDBG/HOME Housing and Capital Projects; and, 3) FY 2021/22 CDBG-CV Funding.

### **BACKGROUND**

The City of Sunnyvale receives annual entitlement grants of Community Development Block Grant (CDBG) and Home Investment Partnership Funds (HOME) funds from the U.S. Department of Housing and Urban Development (HUD), as well as "program income" from loan repayments. Each year the City solicits proposals from local organizations to use a portion of these funds to provide eligible housing and community development services or projects to the Sunnyvale community. The Requests for Proposals (RFP) set forth the types of public services (human services) programs, capital and housing projects that are eligible for CDBG or HOME funding from the City, and explains the City's process for evaluating and scoring proposals, determining award amounts, and approving of the awards.

### **DISCUSSION**

The City anticipates receiving a CDBG grant of approximately \$1 million and a HOME grant of approximately \$400,000 from HUD, subject to federal appropriations for Program Year 2021. Additionally, the City has received approximately \$1.3 million in CDBG-CV funds designed to support households impacted by COVID-19. The attached RFPs call for proposals to provide human services, develop capital projects, and assist households impacted by COVID-19 using CDBG, CDBG-CV and/or HOME funds in FY 2021/22.

The City estimates that approximately \$900,000 in regular entitlement grant CDBG funds, \$1.3 million in CDBG-CV funds and approximately \$300,000 in HOME funds may be available for these RFPs. Staff also anticipates that approximately \$135,000 of the City's General Fund will be available for human services. The actual amount of funding available for FY 2021 may be significantly more or less than these estimates, depending on federal appropriations and the City's receipt of program income during the remainder of the current year. Staff expects to have a more accurate estimate of available funding by the time final award amounts are proposed in March 2021.

The City will release all three RFPs on December 14, 2020, as shown on the timeline on Attachment 1. The deadline to submit proposals and planned public hearing dates are also shown on the timeline. All dates are subject to change.

### **STAFF RECOMMENDATION**

Review the three draft RFPs and provide any comments/suggestions for any changes to the final RFPs. A formal vote on any suggested changes is not required, as these are administrative documents.

Prepared by: Leif Christiansen, Housing Programs Analyst  
Reviewed by: Jenny Carloni, Housing Officer  
Approved by: Trudi Ryan, Director, Community Development

**ATTACHMENTS**

1. Funding Application Timeline
2. Draft Human Services RFP
3. Draft Capital Project RFP
4. Draft CV RFP