



City of Sunnyvale

Agenda Item-No Attachments (PDF)

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REPORT TO COUNCIL

SUBJECT

Board/Commission Resignation (Information Only)

BACKGROUND AND DISCUSSION

This report is to inform the Council of the following resignation from a City board.

Franklin Lowe, who was appointed to the Housing and Human Services Commission on August 25, 2020 and serving a term to expire June 30, 2024, has submitted a letter of resignation from the Commission, effective February 8, 2021.

Administrative Policy, Chapter 1, General Management, Article 15 Boards and Commissions, Section 2, Subdivision 8 states that when a resignation letter is received, staff shall prepare an Information Only Report to Council that indicates the resignation(s) and specifies the process that staff recommends to fill the new vacancy.

The Housing and Human Services Commission vacancy will be included in the upcoming recruitment process for March 2021 appointments. The application deadline for this recruitment is March 5, with interviews tentatively scheduled for March 16 and appointments on March 30.

With this resignation, the recruitment includes the following vacancies:

- Board of Building Code Appeals (1)
- Board of Library Trustees (1)
- Heritage Preservation Commission (1)
- Housing and Human Services Commission (1)

EXISTING POLICY

Administrative Policy, Chapter 1, General Management, Article 15 Boards and Commissions

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, Sunnyvale Public Library and Department of Public Safety. In addition, the agenda and report are available at the Office of the City Clerk and on the City's website.

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