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REPORT TO COUNCIL

SUBJECT

Board/Commission Resignation (Information Only)

BACKGROUND AND DISCUSSION

This report is to inform the Council of the following resignation from a City commission.

Carey Lai, who was appointed to the Board of Library Trustees on July 1, 2014 and serving a term to expire June 30, 2022, has submitted a letter of resignation from the Commission, effective July 31, 2021.

Administrative Policy, Chapter 1, General Management, Article 15 Boards and Commissions, Section 2, Subdivision 8 states that when a resignation letter is received, staff shall prepare an Information Only Report to Council that indicates the resignation(s) and specifies the process that staff recommends to fill the new vacancy.

The Board of Library Trustees vacancy will be promoted with the current recruitment process for July 2021 appointments. The application deadline for this recruitment is April 30, with interviews tentatively scheduled for May 10 and 11, and appointments on May 25.

With this resignation, the recruitment includes the following vacancies:

- Arts Commission (2)
- Bicycle and Pedestrian Advisory Commission (3)
- Board of Building Code Appeals (2)
- Board of Library Trustees (2)
- Heritage Preservation Commission (1)
- Housing and Human Services Commission (4)
- Parks and Recreation Commission (2)
- Personnel Board (1)
- Planning Commission (1)
- Sustainability Commission (2)

EXISTING POLICY

Administrative Policy, Chapter 1, General Management, Article 15 Boards and Commissions

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, Sunnyvale Public Library and Department of Public Safety. In addition, the agenda and report are available at the Office of the City Clerk and on the City's website.

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