



# City of Sunnyvale

## Agenda Item-No Attachments (PDF)

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### REPORT TO COUNCIL

#### **SUBJECT**

Designate a Voting Delegate and Alternate for the 2021 League of California Cities Annual Conference

#### **BACKGROUND**

The League of California Cities ("CalCities") Annual Conference is held annually in September or October. This year, the conference is on September 22 - 24 in Sacramento. During the Conference, CalCities membership acts upon resolutions that establish League policy during the Business Meeting session of the Conference, scheduled this year for Friday, September 24.

Each member city is entitled to one vote on matters pertaining to CalCities policy. Cities must designate one voting delegate and may designate up to two alternate voting delegates, which, per CalCities bylaws, must be done by city council action and cannot be accomplished by individual action of the Mayor or City Manager alone (Attachment 1). The League also requires the voting delegates be registered conference attendees.

#### **EXISTING POLICY**

##### **Council Policy 7.3.1 *Legislative Management- Goals and Policies***

**Goal 7.3C:** Participate in intergovernmental activities, including national, state, and regional groups, as a means to represent the City's interests, influence policy and legislation, and enhance awareness.

#### **ENVIRONMENTAL REVIEW**

The action being considered does not constitute a "project" with the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378 (b) (5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

#### **DISCUSSION**

Staff is presenting this report with the proposed voting delegate and alternate. The voting delegate and alternate may be designated, at the Council's discretion, from the Councilmembers or City staff scheduled to attend the conference.

Current Council Policy 7.4.12, *Council Appointments to Intergovernmental Agencies*, delegates the appointment of the voting delegates and alternates to the Mayor. However, the League confirmed that this policy does not meet the criteria set forth in their bylaws, which require that voting delegates and alternates be approved by city council action and affirmed by the Mayor or City Clerk's signature on the Voting Delegate/Alternate Form. Staff will work on an update to the policy for Council consideration in the future.

For this year's annual conference, the Mayor nominates as follows:

**Voting Delegate:** Larry Klein, Mayor

**Alternates:** Kent Steffens, City Manager

Only one voting delegate may be selected, and up to two alternates, one of whom may vote if the designated voting delegate is unable to attend the Business Meeting.

In order to cast a vote, at least one voter must be present at the Business Meeting and in possession of the voting delegate card. The voting delegate card may be transferred freely between the voting delegate and alternates, but only between the voting delegate and alternates.

### **FISCAL IMPACT**

There is no fiscal impact associated with this report.

### **PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, Sunnyvale Public Library and Department of Public Safety. In addition, the agenda and report are available at the Office of the City Clerk and on the City's website.

### **RECOMMENDATION**

Approve the Mayor's nomination of himself as the Voting Delegate and City Manager Kent Steffens as Alternate.

Prepared by: Jennifer Nuñez, Executive Assistant  
Reviewed by: Jaqui Guzmán, Deputy City Manager  
Approved by: Kent Steffens, City Manager

### **ATTACHMENTS**

1. 2021 Voting Delegates Packet