



# City of Sunnyvale

## Agenda Item-No Attachments (PDF)

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### **REPORT TO COUNCIL**

#### **SUBJECT**

Award of Contract to Callander Associates Landscape Architecture Inc. for Design Services for the Plaza Del Sol Phase II Project (F21-110)

#### **STAFF RECOMMENDATION**

Take the following actions:

- Award a Consultant Services Agreement in substantially the same form as Attachment 1 to the report in the amount not-to-exceed \$373,070 to Callander Associates Landscape Architecture Inc.;
- Authorize the City Manager to execute the contract when all necessary conditions have been met; and
- Approve a 10% contingency in the amount of \$37,307.

#### **BASIS FOR RECOMMENDATION**

A Request for Proposals (RFP) was posted on DemandStar on April 19 and distributed to multiple California firms. Two (2) proposals were received on May 10. Callander Associates Landscape Architecture Inc. was selected as the highest-rated proposer. A detailed scope of work is included in Attachment 1.

#### **ENVIRONMENTAL REVIEW**

Approving a design contract does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(a) as it has no potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment. Appropriate CEQA review will be conducted once a design is developed and approved for the project; key elements currently under consideration indicate that the project may qualify for a categorical exemption for minor improvements to an existing facility.

#### **FISCAL IMPACT**

Funding for this project is available in Capital Project 830510 - Plaza del Sol Phase II. A project budget financial summary is included as Attachment 2. Funding is provided by the Park Dedication Fund.

#### **PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, Sunnyvale Public Library and Department of Public Safety. In addition, the agenda and report are available at the Office of the City Clerk and on the City's website.

Prepared by: Gregory S Card, Purchasing Officer

Reviewed by: Tim Kirby, Director of Finance

Reviewed by: Jaqui Guzmán, Deputy City Manager

Approved by: Kent Steffens, City Manager

**ATTACHMENTS**

1. Draft Consultant Services Agreement
2. Budget Summary Sheet - 830510 - Plaza del Sol Phase II