



# City of Sunnyvale

## Agenda Item-No Attachments (PDF)

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File #: 21-0856, Version: 1

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### **REPORT TO COUNCIL**

#### **SUBJECT**

Award of Contract to Alta Planning + Design, Inc. for Design Services Sunnyvale SNAIL Neighborhood Active Transportation Connectivity Improvements (F21-147)

#### **STAFF RECOMMENDATION**

Take the following actions:

- Award a Consultant Services Agreement in substantially the same form as Attachment 1 to the report in the amount not-to-exceed \$819,440.00 to Alta Planning + Design, Inc.;
- Approve a 10% contingency in the amount of \$81,944.00; and
- Authorize the City Manager to execute the contract when all necessary conditions have been met.

#### **BASIS FOR RECOMMENDATION**

A request for proposals (RFP) was posted on DemandStar on May 25 and distributed to multiple California firms. The City received two (2) proposals on June 15. Alta Planning, Inc. was the highest-rated proposer. A detailed scope of work is included in Attachment 1.

#### **ENVIRONMENTAL REVIEW**

This project is exempt under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301(c), minor alteration of existing facilities, mechanical equipment, highways and streets involving negligible or no expansion of use beyond that which presently exists.

#### **FISCAL IMPACT**

Funding for this project is available in Capital Project 833000 - Sunnyvale SNAIL Neighborhood Improvements - ATP. A project financial summary is included as Attachment 2.

#### **PUBLIC CONTACT**

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, Sunnyvale Public Library and Department of Public Safety. In addition, the agenda and report are available at the Office of the City Clerk and on the City's website.

Prepared by: Gregory S. Card, Purchasing Officer

Reviewed by: Tim Kirby, Director of Finance

Reviewed by: Jaqui Guzmán, Deputy City Manager

Approved by: Kent Steffens, City Manager

#### **ATTACHMENTS**

1. Draft Consultant Services Agreement
2. Budget Summary Sheet - Project 833000 - Sunnyvale SNAIL Neighborhood Improvements -

ATP