



City of Sunnyvale

Agenda Item-No Attachments (PDF)

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REPORT TO COUNCIL

SUBJECT

Award of Contract to Verde Design, Inc. for Design Services for the Lakewood Park Renovation and Enhancement Project (F21-080)

STAFF RECOMMENDATION

- Award a Consultant Services Agreement in substantially the same form as Attachment 1 to the report in an amount not to exceed \$1,665,383 to Verde Design, Inc. of Santa Clara;
- Authorize the City Manager to execute the contract when all necessary conditions have been met; and
- Approve a 10% contingency in the amount of \$166,538.

BASIS FOR RECOMMENDATION

A request for proposals (RFP) was posted on DemandStar on January 14, 2022 and distributed to multiple California firms. Four (4) proposals were received on February 23, and Verde Design, Inc. was selected as the highest-ranked proposer. A detailed scope of work is included in Attachment 1 to this report.

ENVIRONMENTAL REVIEW

The project is exempt under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301 for the minor alteration of existing facilities involving negligible or no expansion of the existing use. The project is also exempt pursuant to CEQA Guidelines Section 15302 for the replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced. Scope edits incorporated into agreement per request from Kent Steffens.

FISCAL IMPACT

Funding for this project is available in Project 834770 - Lakewood Park Renovation and Enhancement. A project budget financial summary is included as Attachment 2 to this report.

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Public Library, Senior Center, Community Center and in the Department of Public Safety Lobby. In addition, the agenda and report are available at the Sunnyvale Public Library, Office of the City Clerk, and on the City's website.

Prepared by: Gregory S Card, Purchasing Officer
Reviewed by: Tim Kirby, Director of Finance
Reviewed by: Jaqui Guzmán, Deputy City Manager
Approved by: Kent Steffens, City Manager

ATTACHMENTS

1. Draft Consultant Services Agreement
2. Budget Summary Sheet - 834770 - Lakewood Park Renovation and Enhancement Project