



City of Sunnyvale

Agenda Item-No Attachments (PDF)

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REPORT TO COUNCIL

SUBJECT

Board/Commission Resignation (Information Only)

BACKGROUND AND DISCUSSION

This report is to inform the Council of the following resignation from a City commission.

Linda Sell, who was appointed to a second term on the Housing and Human Services Commission on July 1, 2022 and scheduled to serve a term to expire June 30, 2026, has submitted a letter of resignation from the Commission, effective September 19, 2022.

Administrative Policy, Chapter 1, General Management, Article 15 Boards and Commissions, Section 2, Subdivision 8 states that when a resignation letter is received, staff shall prepare an Information Only Report to Council that indicates the resignation(s) and specifies the process that staff recommends to fill the new vacancy.

The Housing and Human Services Commission vacancy will be promoted with the current recruitment process for November 2022 appointments. The application deadline for this recruitment is October 20 at 4:00 p.m., with interviews tentatively scheduled for November 2, and appointments on November 29.

With this resignation, the recruitment includes the following vacancies:

- Board of Building Code Appeals* (two vacancies)
- Housing and Human Services Commission (one vacancy)
- Heritage Preservation Commission (two vacancies)

*On August 30, 2022, the City Council postponed appointments to the Board of Building Code Appeals until the City Council considers the Council Subcommittee on Boards and Commission's recommendation to disband the Board of Building Code Appeals. City Council is tentatively scheduled to consider this recommendation at their January 10, 2023 meeting.

EXISTING POLICY

Administrative Policy, Chapter 1, General Management, Article 15 Boards and Commissions

PUBLIC CONTACT

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall, at the Sunnyvale Public Library and in the Department of Public Safety Lobby. In addition, the agenda and report are available at Office of the City Clerk, and on the City's website.

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